EOSDIS Maintenance and Development Project

Training Material for the EMD Project Volume 4: Data Distribution

Revision --

May 2008

Raytheon Company Riverdale, Maryland

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Preface

This document is a formal contract deliverable. It requires Government review and approval within 45 business days. Changes to this document will be made by document change notice (DCN) or by complete revision.

Any questions should be addressed to:

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Revision History

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Abstract

This is Volume 4 of a series of lessons containing the training material for the Earth Observing System Data and Information System (EOSDIS) Maintenance and Development (EMD) Project. This lesson provides a detailed description of the process required for data distribution.

Keywords: training, instructional design, course objective, distribution, data distribution, Product Distribution System, Order Management Subsystem, OMS, Order Manager, Release 7.21

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Preface

Abstract

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Introduction

Identification

Training Material Volume 4 is part of Contract Data Requirements List (CDRL) Item 23, which is a required deliverable under the Earth Observing System Data and Information System (EOSDIS) Maintenance and Development (EMD) Contract (NAS5-03098).

Scope

Training Material Volume 9 describes the process and procedures for data distribution. This lesson is designed to provide the operations staff with sufficient knowledge and information to satisfy all lesson objectives.

Purpose

The purpose of this Student Guide is to provide a detailed course of instruction that forms the basis for understanding data distribution. Lesson objectives are developed and will be used to guide the flow of instruction for this lesson. The lesson objectives will serve as the basis for verifying that all lesson topics are contained within slide presentation material.

Status and Schedule

This lesson module provides detailed information about training for the current baseline of the system. Revisions are submitted as needed.

Organization

This document is organized as follows:

Introduction: The Introduction presents the document identification, scope,

purpose, and organization.

Related Documentation: Related Documentation identifies parent, applicable and

information documents associated with this document.

Student Guide: The Student Guide identifies the core elements of this lesson. All

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Lesson Objectives and associated topics are included. The Student Guide consists of a Slide Presentation is reserved for all slides used

by the instructor during the presentation of this lesson.

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Related Documentation

Parent Documents

The parent documents are the documents from which the EMD Training Material's scope and content are derived.

423-41-01	Goddard Space Flight Center, EOSDIS Core System (ECS) Statement of Work
423-46-03	EMD Task 101 Statement of Work For ECS SDPS Maintenance
423-46-02	Contract Data Requirements Document for EMD Task 101 ECS SDPS Maintenance

Applicable Documents

The following documents are referenced within this EMD Training Material, or are directly applicable, or contain policies or other directive matters that are binding upon the content of this document:

420-05-03	Goddard Space Flight Center, Earth Observing System (EOS) Performance Assurance Requirements for the EOSDIS Core System (ECS)
423-41-02	Goddard Space Flight Center, Functional and Performance Requirements Specification for the Earth Observing System Data and Information System (EOSDIS) Core System (ECS) (ECS F&PRS)
423-46-01	Goddard Space Flight Center, Functional and Performance Requirements Specification for the Earth Observing System Data and Information System (EOSDIS) Core System (ECS) Science Data Processing System (EMD F&PRS)

Information Documents

Information Documents Referenced

The following documents are referenced herein and amplify or clarify the information presented in this document. These documents are not binding on the content of the EMD Training Material.

609-EMD-200	Release 7.21 Operations Tools Manual for the EMD Project
611-EMD-200	Release 7.21 Mission Operation Procedures for the EMD Project

Information Documents Not Referenced

The following documents, although not referenced herein and/or not directly applicable, do amplify or clarify the information presented in this document. These documents are not binding on the content of the EMD Training Material.

305-EMD-200	Release 7.21 Segment/Design Specification for the EMD Project (Available August 2008)
311-EMD-200	Release 7.21 INGEST (INS) Database Design and Schema Specifications for the EMD Project (Available August 2008)
311-EMD-203	Release 7.21 Systems Management Subsystem Database Design and Schema Specifications for the EMD Project (Available August 2008).
311-EMD-204	Release 7.21 Order Manager Database Design and Database Schema Specifications for the EMD Project (Available August 2008).
311-EMD-205	Release 7.21 Spatial Subscription Server (SSS) Database Design and Schema Specifications for the EMD Project (Available August 2008)
311-EMD-206	Release 7.21 Data Pool Database Design and Schema Specifications for the EMD Project (Available August 2008)
311-EMD-207	Release 7.21 Inventory (EcInDb) Database Design and Schema Specifications for the EMD Project

Data Distribution Overview

Lesson Overview

This lesson will provide you with the complete process by which the Distributed Active Archive Center (DAAC) personnel perform data distribution, including order management using the Order Manager (OM) graphical user interface (GUI). The processes described in the lesson apply to Distribution Technicians. The procedures involved in OM GUI operation include such tasks as launching the OM GUI, responding to an open intervention, viewing distribution request information, viewing a completed intervention, and checking OM queue status.

Lesson Objectives

Overall Objective - The overall objective of the Data Distribution lesson is for personnel involved in maintenance and operation of the Earth Observing System Data and Information System (EOSDIS) Core System (ECS) to develop proficiency in the procedures that apply to data distribution.

Condition - The student will be given oral or written information and requirements for performing data distribution activities, access to the Data Server Subsystem, access to the OM GUI, a copy of 609-EMD-200, *Release 7.21 Operations Tools Manual for the EMD Project*, and a copy of 611-EMD-200, *Release 7.21 Mission Operation Procedures for the EMD Project*.

Standard - The student will perform data distribution activities in accordance with the prescribed procedures without error.

Specific Objective 1 - The student will describe the general functions and processes associated with data distribution.

Condition - The student will be given written or oral questions concerning the general functions and processes associated with data distribution.

Standard - The student will state without error the general functions and processes associated with data distribution in accordance with the lesson content and the applicable procedures.

Specific Objective 2 - The student will perform the steps involved in logging in to system hosts.

Condition - The student will be given a statement of the requirements for logging in to system hosts, access to the Data Server Subsystem (through a workstation or X terminal), a copy of 609-EMD-200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611-EMD-200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will access the command shell, set the DISPLAY environmental variable, and log in to the specified host using secure shell and the specified user ID.

Specific Objective 3 - The student will perform the steps involved in monitoring/controlling data distribution requests, including configuring data distribution polling, filtering data distribution requests, changing the priority of distribution requests, suspending/resuming distribution requests, and canceling distribution requests.

Condition - The student will be given a statement of the requirements for monitoring/controlling data distribution requests, access to the previously launched Data Distribution Operator GUI in the Data Server Subsystem (through a workstation or X terminal), a copy of 609-EMD-200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611-EMD-200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will monitor/control data distribution requests (including configuring data distribution polling, filtering requests, and changing the status of distribution requests as directed) and respond to questions concerning the current status of distribution requests.

Specific Objective 4 - The student will perform the steps involved in launching the Order Manager (OM) GUI.

Condition - The student will be given a statement of the requirements for launching the OM GUI, access to system hosts (through a workstation or X terminal), a copy of 609-EMD-200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611-EMD-200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will log in to an appropriate host using secure shell, enter the command to start the Netscape browser, enter the URL to access the OM GUI in the specified mode, and enter the appropriate user name and password in the security dialogue box.

Specific Objective 5 - The student will perform the steps involved in viewing open intervention information on the OM GUI.

Condition - The student will be given a statement of the requirements for viewing open intervention information on the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609-EMD-200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611-EMD-200, Release 7.21 Mission Operation Procedures for the EMD Project

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Open Interventions link and the Open Intervention Detail page for a specific open intervention and will respond to questions concerning the intervention.

Specific Objective 6 - The student will perform the steps involved in responding to an open intervention using the OM GUI.

Condition - The student will be given a statement of the requirements for responding to an open intervention using the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609-EMD-200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611-EMD-200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Open Interventions link, select the specified intervention, assign self to work on the intervention, select the appropriate attributes for the intervention, apply the attributes, and confirm the disposition of the intervention.

Specific Objective 7 - The student will perform the steps involved in monitoring and controlling distribution requests on the OM GUI.

Condition - The student will be given a statement of the requirements for monitoring and controlling distribution request information on the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609-EMD-200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611-EMD-200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Distribution Requests link and respond to questions concerning distribution request status, change the priority of a distribution request (if applicable), suspend, resume, cancel, resubmit, or stop a distribution request (if applicable), view open intervention information (if applicable), edit ftp push parameters (if applicable), view operator alerts (if applicable), view to staging requests (if applicable), and/or view ftp push distribution requests (if applicable).

Specific Objective 8 - The student will perform the steps involved in changing the priority of a distribution request using the OM GUI.

Condition - The student will be given a statement of the requirements for changing the priority of a distribution request using the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609-EMD-200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611-EMD-200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the priority from the option button in the Priority column of the row associated with the specified request and apply the selected priority.

Specific Objective 9 - The student will perform the steps involved in suspending, resuming, canceling, resubmitting, or stopping a distribution request using the OM GUI.

Condition - The student will be given a statement of the requirements for suspending, resuming, canceling, resubmitting, or stopping a distribution request using the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609-EMD-200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611-EMD-200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to click on the appropriate button in the Action column of the row associated with the request, respond to the applicable dialogue box(es), initiate an intervention to resubmit the specified request (if resubmitting a request), specify the appropriate attributes of the intervention as specified in the requirements (if resubmitting a request), and confirm the disposition of the intervention (if resubmitting a request).parameters.

Specific Objective 10 - The student will perform the steps involved in viewing open HDF-EOS to GeoTIFF Conversion Tool (HEG) intervention information on the OM GUI.

Condition - The student will be given a statement of the requirements for viewing open HEG intervention information on the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the HEG Interventions link and the HEG Intervention Detail page for a specific HEG intervention and will respond to questions concerning the intervention.

Specific Objective 11 - The student will perform the steps involved in responding to an open HEG intervention using the OM GUI.

Condition - The student will be given a statement of the requirements for responding to an open HEG intervention using the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the HEG Interventions link, select the specified intervention, assign self to work on the intervention, select the appropriate disposition for the intervention, and confirm the disposition of the intervention.

Specific Objective 12 - The student will perform the steps involved in viewing pending HEG granules on the OM GUI.

Condition - The student will be given a statement of the requirements for viewing pending HEG granules on the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Pending HEG Granules link and will respond to questions concerning specific granules as displayed on the Pending HEG Granules page.

Specific Objective 13 - The student will perform the steps involved in viewing operator alerts on the OM GUI.

Condition - The student will be given a statement of the requirements for viewing operator alerts on the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Operator Alerts link, respond to

questions concerning specific alerts as displayed on the Operator Alerts page, select the corresponding details link in the Alert Info column, and respond to questions concerning alert details as displayed on the detail page.

Specific Objective 14 - The student will perform the steps involved in viewing a completed operator action or intervention using the OM GUI.

Condition - The student will be given a statement of the requirements for viewing a completed operator action or intervention using the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Request Management link, select the Completed Operator Actions & Interventions link, and respond to questions concerning a specified completed action or intervention as displayed on the Completed Operator Actions and Interventions page.

Specific Objective 15 - The student will perform the steps involved in viewing and responding to suspended ftp push distribution destinations using the OM GUI.

Condition - The student will be given a statement of the requirements for viewing and responding to suspended ftp push distribution destinations using the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the FtpPush Monitor link, select the Suspended Destinations link, respond to questions concerning the information displayed on the Suspended Destinations page, select the Resume button to resume a suspended destination, either enter the destination name (for a destination to be suspended) in the Destination Name text box or type the host name in the FTP Node text box, and select the Suspend button to suspend an active destination.

Specific Objective 16 - The student will perform the steps involved in checking and modifying OM queue status using the OM GUI.

Condition - The student will be given a statement of the requirements for checking and modifying OM queue status using the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the OM Status Pages link, select the OM Queue Status link, respond to questions concerning OM queue status, select the appropriate state from the correct Change State option button as directed, and apply the state change(s).

Specific Objective 17 - The student will perform the steps involved in checking and modifying HEG order status using the OM GUI.

Condition - The student will be given a statement of the requirements for checking and modifying HEG order status using the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the HEG Order Status link, and respond to questions concerning HEG order status.

Specific Objective 18 - The student will perform the steps involved in checking staging status using the OM GUI.

Condition - The student will be given a statement of the requirements for checking staging status, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the OM Status Pages link, select the Media Type link or FTP Push Destination link as directed, and respond to questions concerning staging status as displayed on the staging status pages.

Specific Objective 19 - The student will perform the steps involved in checking and modifying OM configuration parameters.

Condition - The student will be given a statement of the requirements for checking and modifying OM configuration parameters, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the OM Configuration link, select the Aging Parameters, Server/Database, Media or FTP Push Policy link as directed, respond to questions concerning configuration parameters as displayed on the configuration parameters pages, enter the new value(s) in the text entry box(es) for the relevant parameter(s), and apply the new value(s).

Specific Objective 20 - The student will perform the steps involved in adding a destination to the frequently used destinations list.

Condition - The student will be given a statement of the requirements for adding a destination to the frequently used destinations list, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the OM Configuration link, select the

FTP Push Policy link, select the Add a Destination button, enter value(s) in the text entry box(es) for the relevant attribute(s)/parameter(s) as directed, select the retry mode from the option button as directed, enter the applicable text in the Notes text box as directed, apply the values entered for the new destination, and confirm the new destination.

Specific Objective 21 - The student will perform the steps involved in viewing the OM GUI log.

Condition - The student will be given a statement of the requirements for viewing the OM GUI log, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Logs link, select the OM GUI Log Viewer link, enter the appropriate number of lines to be displayed (as directed), initiate viewing of the log, and respond to questions concerning entries in the OM GUI log.

Specific Objective 22 - The student will perform the steps involved in viewing PMD open intervention information on the OM GUI.

Condition - The student will be given a statement of the requirements for viewing PMD open intervention information on the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Physical Media Distribution Open Interventions link and the PMD Open Intervention Detail page for a specific open intervention and will respond to questions concerning the intervention.

Specific Objective 23 - The student will perform the steps involved in responding to a PMD open intervention using the OM GUI.

Condition - The student will be given a statement of the requirements for responding to a PMD open intervention using the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Physical Media Distribution Open Interventions link, select the specified intervention, assign self to work on the intervention, select the appropriate disposition for the intervention, and confirm the disposition of the intervention.

Specific Objective 24 - The student will perform the steps involved in checking and modifying PMD device configuration.

Condition - The student will be given a statement of the requirements for checking and modifying PMD device configuration, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Physical Media Distribution Device Configuration link, respond to questions concerning device configuration as displayed on the Physical Media Distribution Device Configuration page, and change the on-line or off-line status of a device (as directed).

Specific Objective 25 - The student will perform the steps involved in monitoring and controlling PMD media creation on the OM GUI.

Condition - The student will be given a statement of the requirements for monitoring and controlling PMD media creation on the OM GUI, access to the previously launched OM GUI (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will use the OM GUI to select the Media Creation Actions link and respond to questions concerning PMD request status, respond to system prompts to activate a request, mount media for production, collect media for QC, activate media for QC, mount media for QC, and assemble the package.

Specific Objective 26 - The student will perform the steps involved in preparing an input file for use with the OMS Configuration CI.

Condition - The student will be given a statement of the requirements for preparing an input file for use with the OMS Configuration CI, access to system hosts (through a workstation or X terminal), a copy of 609 EMD 200, Release 7.21 Operations Tools Manual for the EMD Project, and a copy of 611 EMD 200, Release 7.21 Mission Operation Procedures for the EMD Project.

Standard - In accordance with the lesson content, the applicable procedure, and the statement of requirements the student will access a terminal window logged in to the Sun Consolidation Internal host, enter the path to the "utilities" directory, use text editor commands to create a file that specifies the relevant values (as directed) to be sent to the OMS.

Importance

This lesson applies to students who will be Distributed Active Archive Center (DAAC) Distribution Technicians. The lesson will provide them with the knowledge and skills needed when performing their assigned tasks. Those tasks include the following types of activities:

- Launching the Data Distribution Operator GUI.
- Monitoring/controlling data distribution requests.
- Using the OMS configuration script (OMS Configuration CI)
- Modifying system parameters.

The lesson describes why and how the activities are performed. Consequently, the students will become aware of what tasks they will be performing on the job and how to accomplish those tasks.

Slide Presentation

Slide Presentation Description

The following slide presentation represents the slides used by the instructor during the conduct of this lesson.

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Data Distribution

May 2008



Overview of Lesson



- □ Distribution Concepts
 - System Context Diagram
- ☐ Order Manager (OM) Subsystem
 - Support for External Processors
 - Flow Diagram
 - OM Server Components
- ☐ Order Manager Services
 - OM GUI Functionalities
- ☐ Order Manager GUI
 - System Hosts Login
 - OM GUI Home Page
 - Operator Security
 - Active Tools
 - Order Manager (OM) GUI Operations

Distribution Concepts



- □ Data Distribution is accomplished at the Distributed Active Archive Centers (DAACs).
- □ DAAC Operator manages order distribution requests using a web browser and performs direct updates to the Order Manager Service (OMS) Database.
- ☐ The Order Manager Service (OMS) manages all data orders via:
 - **EWOC** [EOSDIS ClearingHOuse (ECHO) Web Service Distribution Language (WSDL) Ordering Component (OC)].
 - Data Pool (DPL) talks directly to OMS and stages granules.
 - Spatial Subscription Server (NBSRV) talks directly to OMS; automatic product request generated based on subscription criteria.
 - Science Command Line Interface (OmSCLI) allows acquired products by Order Manager Server.

Distribution Concepts (cont.)

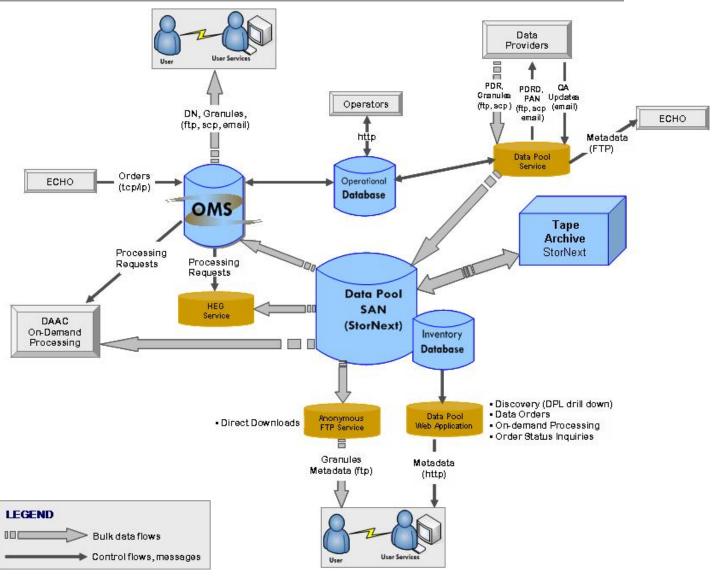


- OM Server validates all data order requests received into the OM Subsystem (OMS), then dispatches each validated request to the appropriate order-fulfillment service.
- OMS manages distribution of data by two methods:
 - 1 Electronically (directly distribute data from staged files linked to DPL storage directory):
 - FtpPush/SCP
 - FtpPull.
 - 2 Physical Media (created by the Production Module Device on physical media):
 - Digital Linear Tape (DLT)
 - Digital Video Disk (DVD)
 - Compact Disk (CD).

NOTE: Physical Media is not utilized by LaRC, but at all other DAACs

Distribution Concepts System Context Diagram (cont.)





Order Manager Subsystem Support for External Processors



- □ OMS manages order from WIST, ECHO and the External Processor via EWOC and the DPL-Ingest (including hard-media orders and HDF-EOS to GeoTIFF (HEG) Conversion Tool orders).
- □ OMS stages each order to DPL storage and creates links from staged files to the FtpPull directory or distribution.
- ☐ OMS Graphical User Interface (GUI) allows managing and distributing orders directly to the OM database.
- ☐ EWOC registers external processing "orders" with OMS.
- ☐ EPD registers external processing "outputs" with OMS.

Order Manager Subsystem Support for External Processors (cont.)



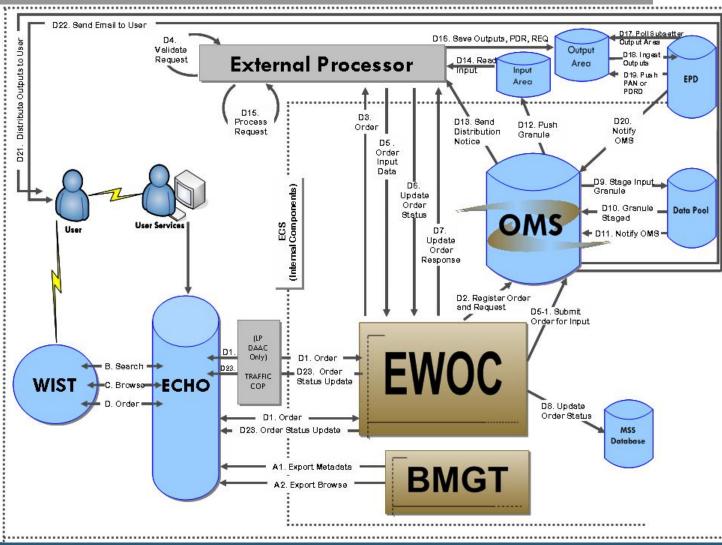
- □ OMS distributes external processing outputs like any other data (e.g., HEG processing outputs):
 - OMS displays external processing orders with associate labels.
 - DAAC can configure separate DN preamble, FTP Pull expiration.
 - Operator actions are disabled until OMS has control; No resubmit.
 - Operator can suspend/cancel/stop/resume acceptance of orders for external processor.

☐ Some Support for ASTER On-Demand:

- No granule identifiers in DN.
- [.REQ] file is not distributed.
- PDR changes (backwards compatible).

Order Manager Subsystem Flow Diagram





Order Manager Subsystem OM Server Components



☐ OM Server has four major parts:

1 – Sybase ASE Server:

 COTS SW application handling order management-related interactions with the Order Management database.

2 – Order manager (OM) GUI:

- Allows viewing and modifications of requests by Operator.
- Permits suspend, resume, cancel, resubmit or modify functions.

3 – Physical Media Device (Luminex):

- Transfers products electronically.
- Transfers digital products to three physical media types.
- Prints labels and inserts for physical media distribution.

4 – OMS Bulk Browse Utility (ECSBBR):

- Extracts browse cross-reference and copies into DPL(SAN) non-existing browse granule files.
- Updates granule files list in OMS to include DP copied files.

Order Manager Services OM GUI Functionalities



- □ General functions and processes associated with data distribution operations can be performed as follows:
 - Logging into the system.
 - Viewing/Responding to Open Interventions
 - Viewing/Filtering Completed Operator Actions and Interventions
 - Viewing/Filtering Distribution Requests Data
 - Filtering Processing Service Requests
 - Filtering FtpPush/SCP (or Staging) Requests
 - Handling Operator Alerts
 - Viewing/Responding to Suspended FTP Push Distribution Destinations
 - Viewing Historical Distribution Requests
 - Viewing Historical Processing Requests

Order Manager Services OM GUI Functionalities (cont.)



- □ General functions and processes associated with data distribution operations can be performed as follows:
 - Viewing/Modifying OM Queue Status
 - Viewing HEG Order Status
 - Viewing Staging Status
 - Viewing Pending HEG Granules
 - Viewing Data Pool File System Status
 - Checking/Modifying Assigned Values of Aging Parameters
 - Checking/Modifying Assigned Values of OMS Server and Database Parameters
 - Checking/Modifying Assigned Values of Media Parameters
 - Checking/Modifying Assigned Values of Media Creation Parameters
 - Adding/Deleting User Email Address to/from the ODL Metadata File

Order Manager Services OM GUI Functionalities (cont.)

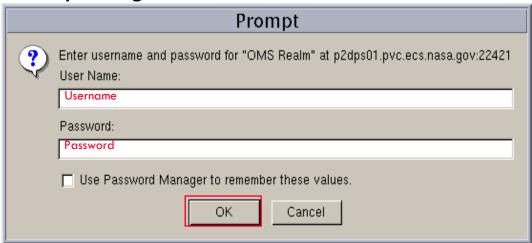


- □ General functions and processes associated with data distribution operations can be performed as follows:
 - Checking/Modifying External Processing Services Configurations
 - Viewing/Modifying FtpPush/SCP Policy Configurations
 - Using the PMD Media Creation Console
 - Filtering/Modifying PMD Device Configurations
 - Responding to Open PM Interventions
 - Modifying Existing PMD Printer Configuration
 - Modifying Existing PMD Production Module Configuration
 - Printing PMD Reports
 - Adding/Deleting Compressed Format ESDTs
 - Viewing the OM GUI Log

Order Manager GUI System Hosts Login



- □ Activating the OM GUI requires a terminal with a host logon to access a recommended web browser, i.e., Mozilla 5.0, Netscape 7+, Firefox 0.9+, generic "Mozilla" for Linux or UNIX.
- ☐ Procedure: Logging into the System
 - Enter URL (http://x4iil01.<DAAC_extension>:<port>).
 - > Enter Security Login **Prompt** information.
 - ❖ Figure: Prompt dialog box

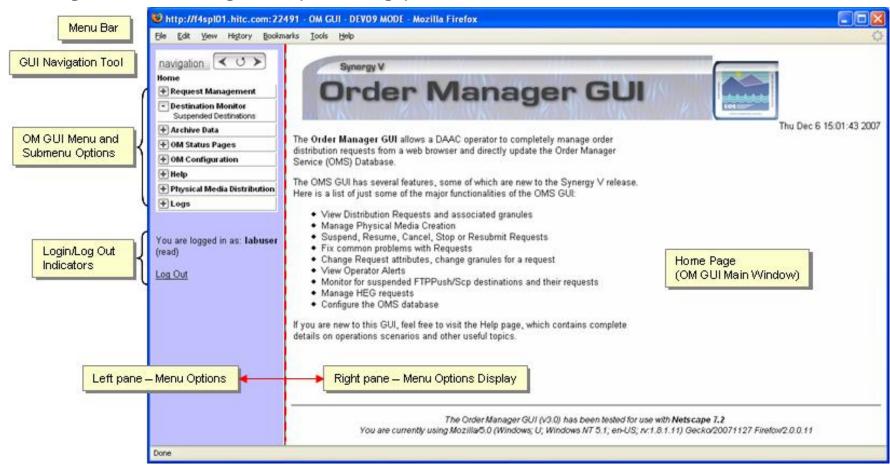


Click **OK** to launch the Order Manager GUI (Home Page).

Order Manager GUI OM GUI Home Page



❖Figure: Order Manager GUI (Home Page)



Order Manager GUI OM GUI Home Page (cont.)



Order Manager GUI Menu				
Navigation Menu Option	Submenu Options			
□ Request Management provide options to manage all validated reque interventions capabilities; and process subse allow Operators to fix common problems with within the OMS GUI.	ests; provide HEG Interventions Completed Actions &	Processing Service Requests [filter] EtpPush/SCP Requests [filter] Staging Requests [filter] Operator Alerts		
Destination Monitor provide monitoring capability to suspend dis- resume them.	Suspended Destinations			
□ Archive Data is the repository for all historical distributed processed requests.	 Historical Distribution Requests [filter] Historical Processing Requests [filter] 			
OM Status Pages displays summary information of current re processing states i.e., suspended or active media server or email. It also displays eac server's staging status. If an incorrectly inst unregistered server with the name service, Available» is displayed.	quest , for each h archive talled or HEG Order Status Staging Status: -Media Type -FTP Push Destination	Pending HEG Granules OPL File System Status		

Order Manager GUI OM GUI Home Page (cont.)



0	Order Manager GUI Menu				
Na	vigation Menu Options	Submenu Options			
	OM Configuration allows Operator to configure aging rules for each priority level – Aging Parameters; to fine tune database and events to set database and server parameters, of which affects the entire system except partial media types – Server/Database Configuration; and to set and adjust media types attributes – Media Configuration.	 Aging Parameters Server/Database [All] [queue], [cleanup], [email], [media], [staging], [partition], [misc.], [HEG] 	 Media Media Creations ODL Metadata Users External Processing FtpPush/SCP Policy 		
	Help provides guidelines to using the OMS GUI.	■About HelpOnDemand ■Help			
	Physical Media Distribution Controls and some configurations for creating and distributin Physical Media. NOTE: Physical Media is not utilized by LaRC, but is at all other DAACs	 Media Creation Console Device Configuration Open Interventions Printer Configuration 	■PM Configuration ■Reports ■ESDT Configuration		
	Logs a log viewer – a convenient diagnostic tool that displays all current activity in the OM GUI. Records of every running page and stored procedure are recorded in the log file located under « cgi-bin/logs » directory.	■OM GUI Log Viewer			

Order Manager GUI Operator Security



OM GUI Operator Security Capabilities

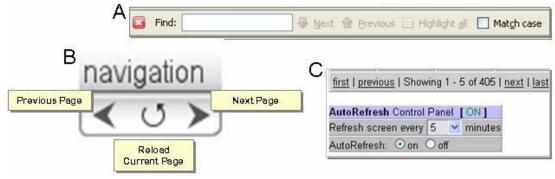
Role	Capability
☐ Full-Capability (FC) Operator	■Primary level activities are not limited to the ability to configure parameters; view all levels of interventions activities; view and change actions for distribution request lists and detailed information; monitor and configure OM Server and OM Database parameters; etc.
☐ Limited-Capability (LC) Operator	Secondary level activities are limited to the basic functionality of monitoring and viewing.

Order Manager GUI Active Tools



☐ Active Tools for OM GUI Pages:

- Frame A: Browser "Find in this Page (Ctrl+F)" search tool:
 - The browser search menu option features keyword search of the data within the current screen (page) display.
- Frame B: OM GUI navigation tool:
 - Features ability to review previous/next page or to reload current page show on the OM GUI.
- Frame C: OM GUI AutoRefresh tool:
 - The AutoRefresh Control Panel, displayed at bottom of most OM GUI pages, can be set to automatically reload an active page by designated minutes.
- ❖ Figure: Find (A), Navigation (B) and AutoRefresh (C) Tools



Order Manager GUI Request Management



□ OM GUI – REQUEST MANAGEMENT

• The Operator is provided options to manage, monitor and control open/completed interventions. Allowing intervention capabilities helps to ensure eligible requests, from varying order sources, are distributed or handled appropriately. The action to process subsetting is also available. Non-fatal errors and warnings related to data space/storage, ftpPush/SCP destination, and server warnings are functions handled within the OM GUI.

Request Management submenus:

- Open Interventions.
- HEG interventions.
- Completed Actions & Interventions.
- Distribution Requests [filter].
- Processing Service Requests [filter].
- FtpPush/SCP Requests [filter].
- Staging Requests [filter].
- Operator Alerts.

Request Management (cont.)



□ Request Management – Open Interventions

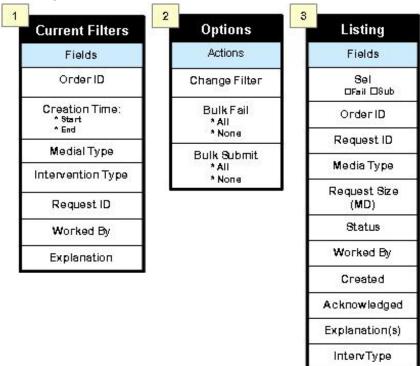
- Provides list of all the currently open Operator interventions that require action. Interventions can be managed using a Change Filter, Bulk Fail and/or Bulk Submit features on the page.
- Interventions activities performed to:
 - Select a different granule to replace an unavailable granule.
 - Fail selected granule(s). [NOTE: A permanent action and cannot be canceled after confirmed.]
 - Change the attributes (distribution medium, disable limit checking, update parameters and [.XML] to [.ODL] format conversion) for a request.
 - Attributes changes to update FtpPush/SCP parameters option will edit the existing (related) FtpPush information when the intervention is closed.
 - Change the disposition (Resubmit, Fail, or Partition (divide) a request.
- Failing a granule is a permanent action, if confirmed, cannot be canceled.
- Standard media capability limits for a particular media type (i.e., FtpPush, FtpPull, SCP) can be override using the Disable Limit Checking attributes options.
- The Reset button on pages, it simply resets the Request Level Disposition options to their original value.

Request Management (cont.)



□ Request Management – Open Interventions

- Open Interventions Page has three working parts:
 - 1 Current Filter (Frame 1) pre-defined filter criteria.
 - 2 Options (Frame 2) features to change filter, bulk fail or bulk submit requests.
 - 3 Listing (Frame 3) requested distribution filtered output.

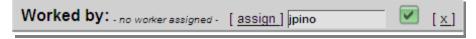


Request Management (cont.)



□ Request Management – Open Interventions

- Procedure: Viewing/Responding to Open Interventions
 - > Click Request Management menu, then click submenu Open Interventions.
 - Specify the Show <number> rows at a time display: Under Listing, select 20.
 - Organize/Sort page by creation time, in ascending order: Click <u>Created</u> label.
 - Display detailed data of order: Click a specified Order ID < number>.
 - > View Open Interventions For Request <ID> details: Click a specified Request ID <number>.
 - Assign a Worker: Click the <u>assign</u> link and enter <employeeID> in input box, then click the green-checked button to confirm.
 - **❖ Figure: Worker Assignment**



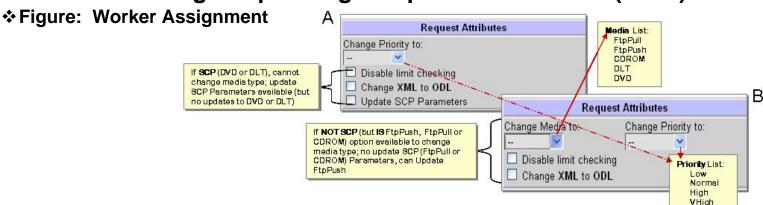
- Manually Fail Granule: Under **Granule List** section, Locate **Explanation, "Manual fail required"** and click **Fail** checkbox, then click **Submit Actions** button.
- Change granule attributes to alter the characterization or features, under Request Attributes section, click Change Media to arrow and choose new type; click Change Priority to arrow and select new priority; click Disable limit checking checkbox to disable size limit.

Request Management (cont.)



□ Request Management – Open Interventions

Procedure: Viewing/Responding to Open Interventions (cont.)



- > Change Request Disposition: Click Fail Request option, then click Apply to commit changes.
- **❖ Figure: Request Level Disposition**



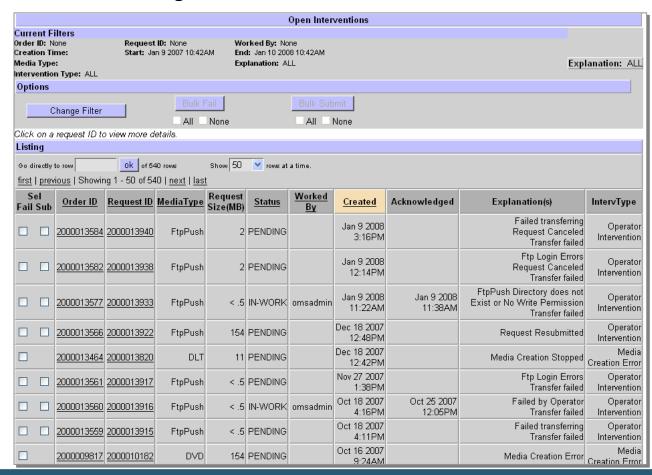
- > Close the Close Interventions page, as appropriate by entering **Additional e-mail text**, if sending e-mail message to the requester or click **Don't send e-mail** checkbox, then click **OK.**
- > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.

OM GUIRequest Management (cont.)



□ Request Management – Open Interventions

❖ Figure: Open Interventions Page

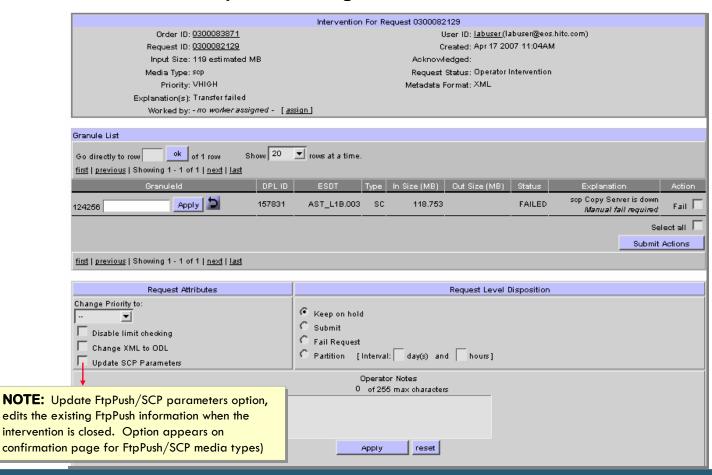


OM GUIRequest Management (cont.)



□ Request Management – Open Interventions

❖ Figure: Interventions For Request <ID> Page

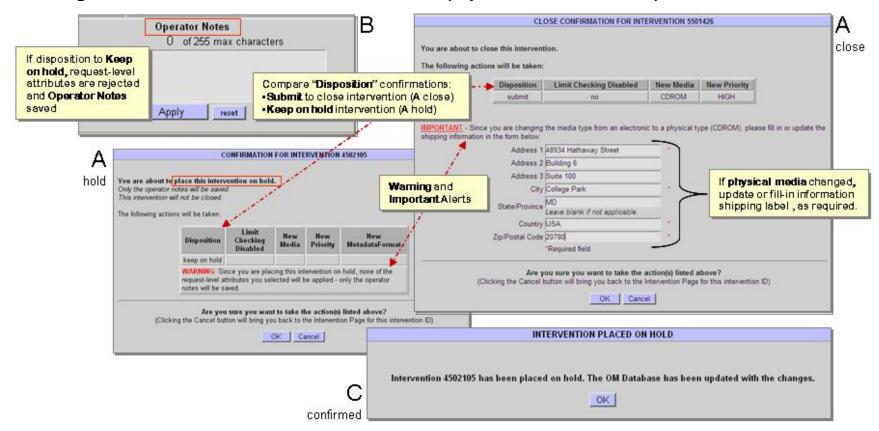


Request Management (cont.)



□ Request Management – Open Interventions

❖ Figure: Close Confirmation for Intervention (FtpPush/SCP and Hold)

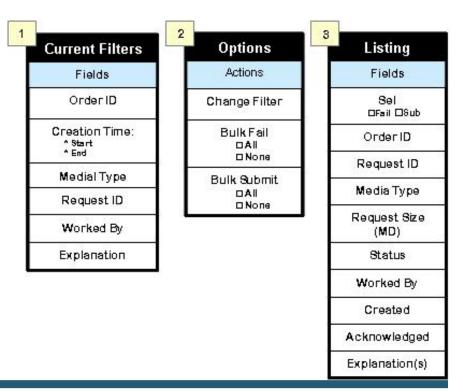


Request Management (cont.)



□ Request Management – HEG Interventions

- HEG Interventions processing involve "line items" and associated detailed links. HEG orders contain a mix of granule types. The Open HEG Interventions page provides Operator the capability to:
 - Assign/Change Worker.
 - Fail selected granule(s).
 - Fail a request.
 - Change request's disposition level.
- Open Interventions Page has three working parts:
 - 1 Current Filter pre-defined filter criteria.
 - 2 Options features to change filter, bulk fail or bulk submit requests.
 - 3 Listing requested distribution filtered output.

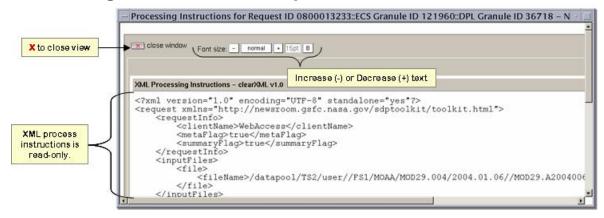


Request Management (cont.)



□ Request Management – HEG Interventions

- Procedure: Viewing/Responding to Open Interventions
 - > Click Request Management menu, then click submenu HEG Interventions.
 - > Specify the **Show <number> rows at a time** display: Under **Listing**, select **20**.
 - View open HEG Interventions For Request <ID> details: Click a specified Request ID <number>.
 - > Assign a Worker: Click the <u>assign</u> link and enter **<employeeID>** in input box, then click the **green-checked** button to confirm.
 - View processing instructions detailed data related to a granule ID, click [View...] link, under the Processing Instructions column heading in the Input Granule List section of the details page. Click the red, X-close window link, returns to open HEG Interventions For <Request ID> page.
 - ❖ Figure: Processing Instructions for Request <ID> Window



Request Management (cont.)



□ Request Management – HEG Interventions

- Procedure: Viewing/Responding to Open Interventions
 - To Fail Action(s) on request(s): Under Input Granule List section, select the Fail or Select all (bulk fail) checkbox under the Action column section. Select one or more Request Level Disposition options. Enter Operator Notes. Click Apply to commit/submit action, then click OK button to confirm closure of the Intervention(s).
 - ❖ Figure: Close Confirmation For Intervention <ID> Page



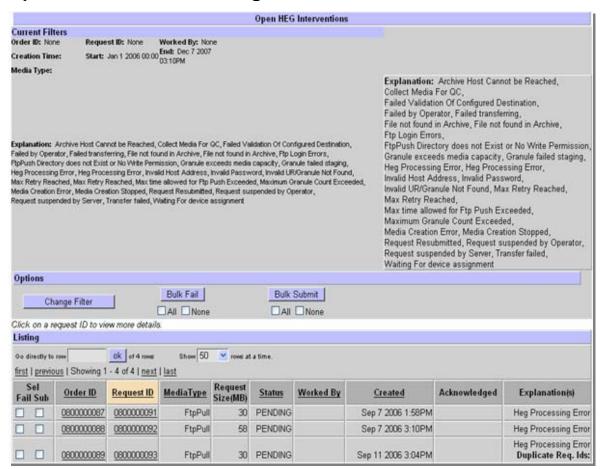
> Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.

OM GUIRequest Management (cont.)



□ Request Management – HEG Interventions

❖ Figure: Open HEG Interventions Page

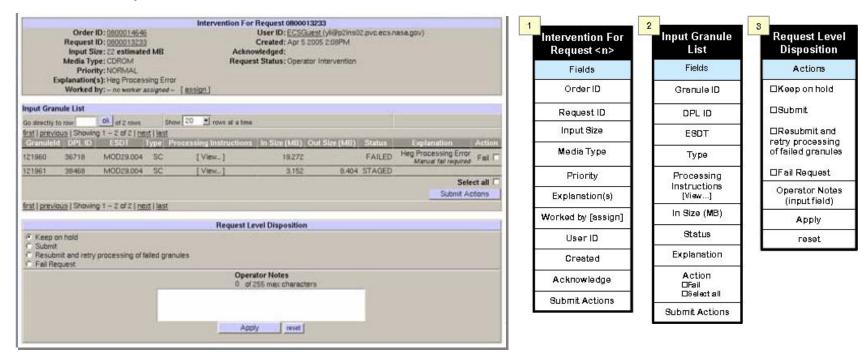


Request Management (cont.)



□ Request Management – HEG Interventions

❖ Figure: Open HEG Interventions For Request <ID> Details Page and its Table (Fields and Actions).



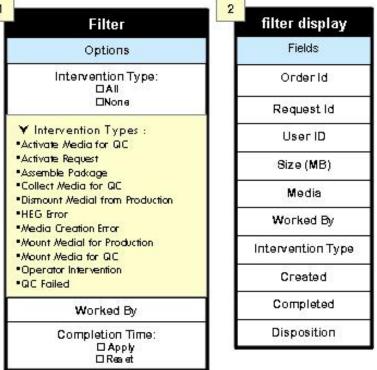
Request Management (cont.)



- □ Request Management Completed Operator Actions and Interventions
 - Displays all recently closed interventions, including those that have been resubmitted, partitioned or failed. By default, the interventions are filtered by "completion time," within the last 24 hours.

Operator defined filtered results displays on page as described

in this table:



Request Management (cont.)



- □ Request Management Completed Operator Actions and Interventions
 - Procedure: Viewing/Filtering Completed Operator Actions and Interventions
 - > Click Request Management menu, then click submenu Completed Actions and Interventions.
 - ❖ Figure: Completed Operator Actions and Interventions



- > Specify the **Show <number> rows at a time** display: Under Filter, select **20**.
- To define the filter criteria: Under the **Filter** section, select one or more **Intervention Type**; select an available User or All Users from the **Worked By** list box, then define the **Completion Time** (the start to end times). Finally, click the **Apply** button to apply the filter.
- The Completed Operator Actions and Interventions page refreshes with the filtered results.
- ➤ To display detailed information of a request, click a Request Id <number> link in the list to display the Completed Operator Action For Request <ID> page.

Request Management (cont.)



- □ Request Management Completed Operator Actions and Interventions
 - Procedure: Viewing/Filtering Completed Operator Actions and Interventions
 - To view Processing Instructions (details) related to a granule ID: Click the View... link, under Processing Instructions column heading in the Granule List section of page. Click the red-X close window text to return to the Completed Operator Action For Request <ID> page.
 - ❖ Figure: Completed Operator Action For Request <ID> Page



> Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.

Request Management (cont.)



- □ Request Management Distribution Requests [filter]
 - The Distribution Request page allows Operators (either full-capability or limited-capability) the ability to filter and view lists of all currently distributed requests processed through Order Manager from all order sources. The data distribution functions eligible on requests:
 - Suspend new request processing.
 - Suspend or cancel individual requests.
 - Change the priority of any request.
 - In addition to these capabilities, the Operator can view extensive details of FTP Push distribution and staging requests by selecting order id or request id column links.
 - OM GUI pages are tracked with a Session ID, which provides the Operator quick access to filter options used during a particular session:
 - For example, an individual Operator's previously defined filter criteria can be retrieved from the Session data so the filter criteria do not have to be redefined every time.

Request Management (cont.)



□ Request Management – Distribution Requests [filter]

- Open Interventions Page has three working parts:
 - 1 Current Filter (Frame 1) pre-defined filter criteria.
 - 2 Options (Frame 2) change filter, bulk cancel (All or None), bulk resume.
 - 3 Listing (Frame 3) captures requested distributions filtered output.



Request Management (cont.)



□ Request Management – Distribution Requests [filter]

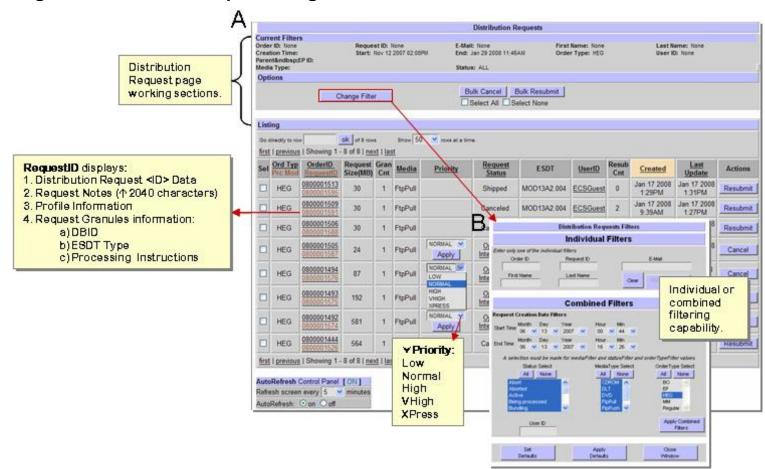
- Procedure: Viewing/Filtering Distribution Requests Data
 - Click Request Management menu, then click submenu Distribution Requests [filter].
 - > To perform a specific action (suspend, resume, cancel resubmit or stop a distribution request) on a distribution request from the **Actions** column options, on the page:
 - Click the appropriate Action button associated with the request (or the appropriate button in the Action row on the Distribution Request Detail page), then click the applicable response from the associated actions dialog box.
 - > To define the filter criteria: Under the **Options** section, click the **Change Filter** button to display two filter criteria sections for **Individual** or **Combined Filters**. Then create a combined filter as follows:
 - > Select a **Start Time** and **End Time**.
 - > Make multiple **Status Select** selections using the **<Ctrl>** key.
 - Select All for Media Type Select.
 - > Select **HEG** for **Order Type Select**, then click **Apply Combined Filters** button.
 - The Distribution Requests Filters window closes and displays the Distribution Requests results.
 - > To display profile information for a request, click **ECSGuest** under the **UserID** column.
 - The PROFILE FOR ECSGuest Order ID <ID> window displays six information parts.
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.

Request Management (cont.)



□ Request Management – Distribution Requests [filter]

❖ Figure: Distribution Requests Page and Filter Window

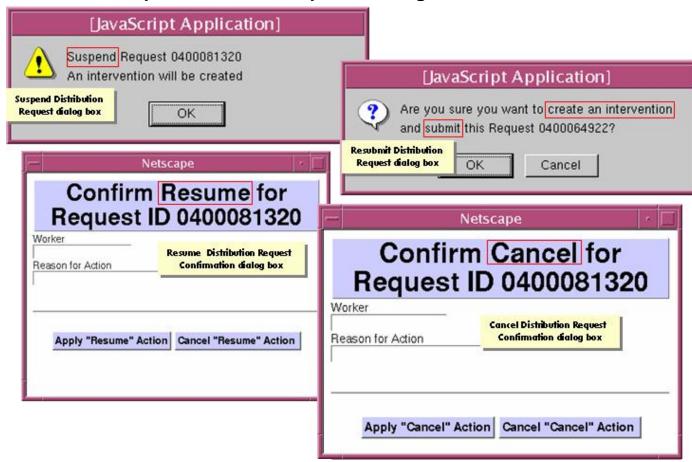


OM GUIRequest Management (cont.)



□ Request Management – Distribution Requests [filter]

❖ Figure: Distribution Requests Actions Response Dialog Boxes

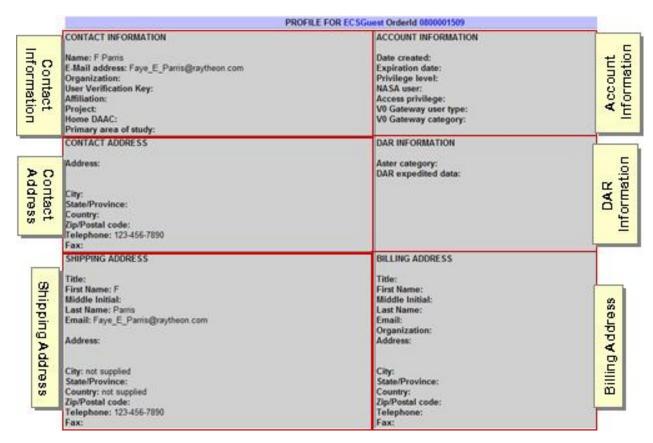


OM GUIRequest Management (cont.)



□ Request Management – Distribution Requests [filter]

❖ Figure: PROFILE FOR ECSGuest Orderid <ID>



Request Management (cont.)



- □ Request Management Processing Service Requests [filter]
 - The Processing Service Requests page allows Operators (either full-capability or limited-capability) the ability to cancel or suspend the external processing requests still under OMS control. Although, requests under the external system can not be canceled or suspend by the Operator.
 - Processing Services Filter includes options to filter on external processing service (external subsetter requests) or HEG in addition to other selections.

Request Management (cont.)



□ Request Management – Processing Service Requests [filter]

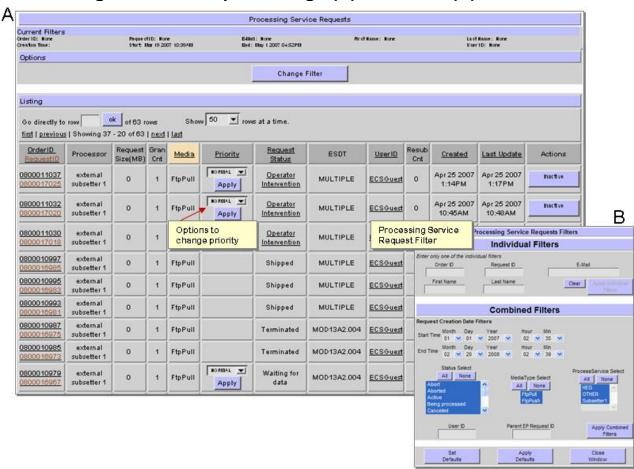
- Procedure: Filtering Processing Service Requests
 - Click Request Management menu, then submenu Processing Service Requests [filter].
 - > To define a combined filter criteria:
 - Under the Options section, click the Change Filter button to display the Processing Service Requests Filters window.
 - > Under the **Combined Filter** section of the filter, select **criteria**:
 - Request Creation Date (Start Time) = "01 01 2007
 - Status Select = All button
 - Media Type Select = All button
 - Process Service Select = All button
 - Click the Apply Combined Filters button, to apply the combined filter criteria and refresh the Processing Service Requests page.
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.

OM GUIRequest Management (cont.)



□ Request Management – Processing Service Requests [filter]

❖ Figure: Processing Services Requests Page (A) and Filter (B)



Request Management (cont.)

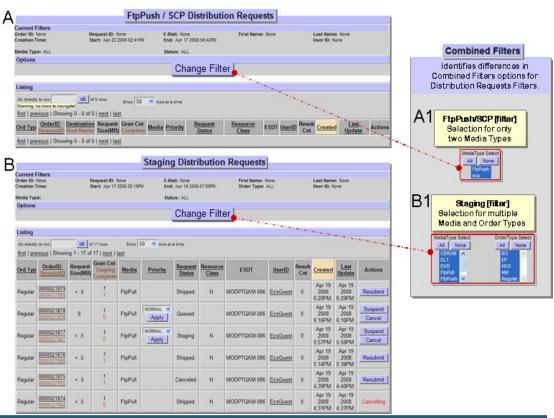


- □ Request Management FtpPush/SCP (or Staging) Requests [filter] Page
 - Distribution filters allow Operators (either FC or LC) to view extensive details of FtpPush/SCP and/or Staging distribution requests currently processed through Order Manager (from all order sources).
 - FtpPush/SCP and Staging distribution requests pages allows Operator the priority of (or suspend) a distribution request while the to:
 - Change requested granules are in a staged (or pushed) waiting state.
 - Resume a request that was suspended by the OM GUI Operator or while the processing of new requests by the OMS is suspended.
 - Resubmit a request in a terminal state (e.g., aborted, cancelled, terminated, or shipped).
 - Cancel a request that is not in a terminal state and while the requested granules are in a staged (or pushed) waiting state.

Request Management (cont.)



- □ Request Management FtpPush/SCP (or Staging) Requests [filter] Page
 - Procedure: Filtering FtpPush/SCP (or Staging) Requests
 - Click Request Management menu, then submenu FtpPush/SCP Requests [filter] (or submenu Staging Distribution Requests [filter]) to display its page.
 - ❖ Figure: FtpPush/SCP Requests A page (A) and [filter] options (A1) and Staging Requests page (B) and [filter] options (B1)



Request Management (cont.)



- □ Request Management FtpPush/SCP (or Staging) Requests [filter] Page
 - Procedure: Filtering FtpPush/SCP (or Staging) Requests (cont.)
 - To define a combined filter criteria: Under the Options section of the FtpPush/SCP (or Staging) Distribution Requests page, click the Change Filter button to display the distribution requests filter.

❖ Figure: FtpPush/SCP (A) and Staging (B) Distribution Requests Filters. Staging Distribution Requests Filters FtpPush / SCP Distribution Requests Filters **Individual Filters** Individual Filters Enter only one of the individual filters Enter only one of the individual filters Clear Combined Filters Combined Filters Request Creation Date Filters Request Creation Date Filters Month Day Year 01 💌 30 💌 2008 💌 01 9 30 9 2008 9 11 9 08 Month Day Year Selection for only Selection for multiple 01 💌 31 💌 2008 01 💌 31 💌 2008 💌 two Media Types Media and Order Types All None AX None All None

> Identifies differences in combined filter options for Distribution Requests Filters. Individual filter options are the same for all distribution requests filters (frames A and B).

Request Management (cont.)



- □ Request Management FtpPush/SCP (or Staging) Requests [filter] Page
 - Procedure: Filtering FtpPush/SCP (or Staging) Requests (cont.)
 - > Under the **Combined Filter** section of the filter, select **criteria**:
 - Request Creation Date (Start Time) = "01 01 2007"
 - Status Select = All button
 - Media Type Select = All button
 - Order Type Select (for Staging) = **All** button.
 - Click the Apply Combined Filters button, to apply the combined filter criteria and close the FtpPush/SCP (or Staging) Distribution Requests Filters window. The FtpPush/SCP (or Staging) Distribution Requests Filters page displays with the applied combined filter results.
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.

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Request Management (cont.)



□ Request Management – Operator Alerts

- The Operator Alerts page displays informative non-fatal warnings or distribution resources errors and will not cause an Operator intervention.
- Alerts clears automatically once error is corrected.
- Operators (both FC or LC) can view four alert types detected by the Order Manager Server:
 - 1 **FtpPush/SCP Destination Alerts** are alerts for destination problems not sufficient to cause an Operator intervention (i.e., suspended FtpPush/SCP destination).
 - 2 **Data Pool File System Alerts** generates warnings regarding malfunctions of the DPL file system (i.e., server down, no free space).
 - 3 Archive Server (Quick Server) Alerts detects warnings regarding the Quick Server malfunctions which suspends the archive server and queues the alerts display.
 - 4 **ECS Server Alerts** (AIM database errors warnings) detects warnings regarding the AIM malfunctions or OMS resources (i.e., server down).

The Alerts page has two display parts:

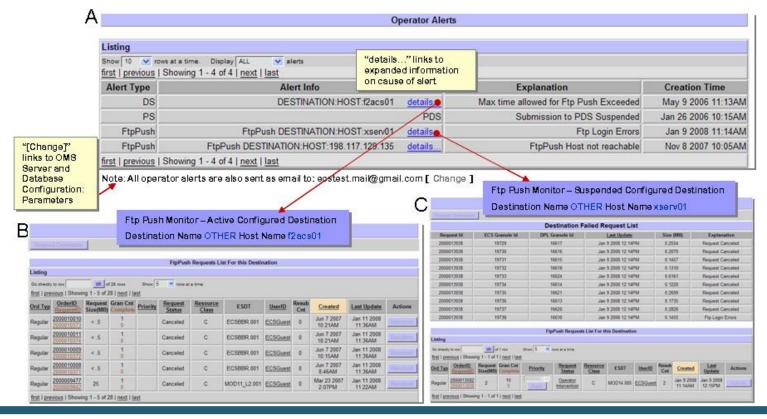
- 1 **Show <number> rows at a time** displays limited records (5 to 100) on page.
- 2 **Display <list> alerts** displays alerts type by group.

Request Management (cont.)



□ Request Management – Operator Alerts

- Procedure: Handling Operator Alerts
 - > Click Request Management menu, then submenu Operator Alerts to display its page.
 - ❖ Figure: Operator Alerts Page (A) and Alert Details Page (B-C)

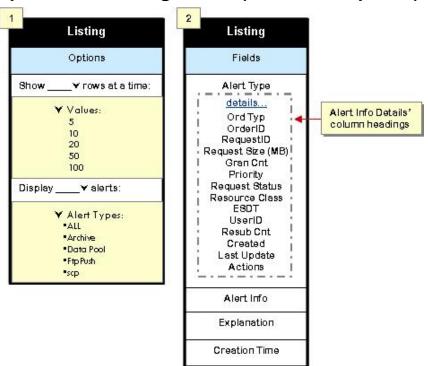


Request Management (cont.)



□ Request Management – Operator Alerts

- Procedure: Handling Operator Alerts (cont.)
 - ➤ To view email parameters configuration (located at left-bottom of page): Click [Change] link to display the OMS Server and database Configuration: Email parameters page. After viewing, click the Previous Page (<) button to return to the Operator Alerts page.</p>
 - ❖ Figure: Operator Alerts Page Table (Fields and Options)



Request Management (cont.)



□ Request Management – Operator Alerts

- Procedure: Handling Operator Alerts (cont.)
 - To view all FtpPush requests: Under the Listing section header, select FtpPush from Display list> alerts list box.
 - View the displayed FtpPush listing.
 - > To display extended details affecting the request, select **details...** associated with the request under the **Alert Info** column.
 - > Return to the **Order Manager Home** page, on left-pane of OM GUI, click the **HOME** link.

Order Manager GUI Destination Monitor



☐ OM GUI – DESTINATION MONITOR

- The full-capability Operator is provided monitoring capability to suspend distributions.
- OM Destination Monitor submenu:
 - Suspended Destinations.

Destination Monitor (cont.)



☐ Destination Monitor – Suspended Destinations

- Full-capability Operator views suspended Ftp Push/SCP destinations and can perform several kinds of actions, with respect to suspended Ftp Push/SCP destinations from the Suspended Destinations page:
 - Resume suspended destinations.
 - Suspend active destinations.
 - View details of active or suspended destinations.
 - In addition, the Operator can perform destination details page actions:
 - Change the priority of a distribution request associated with the FtpPush destination while granules for the request still need to be staged or while granules for the request still need to be pushed.
 - Suspend a request that still needs to be staged or while granules for the request still need to be pushed.
 - Resume a request that was suspended by the OM GUI operator or while the processing of new requests by the OMS is suspended.
 - Cancel a request that is not in a terminal state and while granules for the request still need to be staged or while granules for the request still need to be pushed.
- The limited-capability Operator is not allowed to change the priority of, suspend, resume, cancel or resubmit distribution requests.

Destination Monitor (cont.)



☐ Destination Monitor – Suspended Destinations

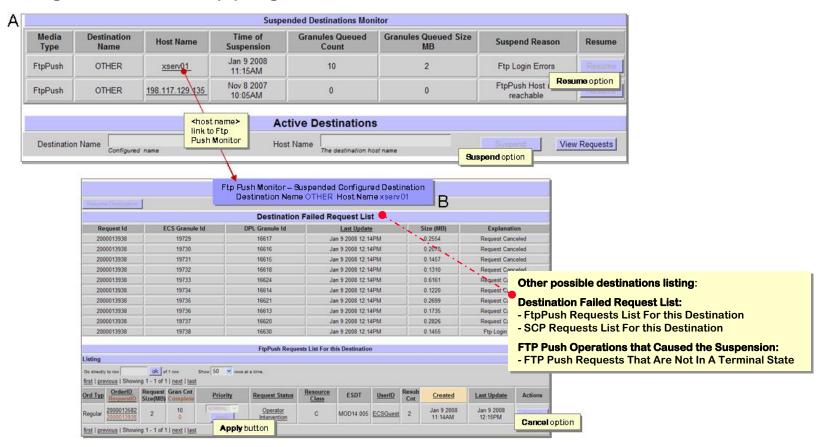
- Procedure: Viewing/Responding to Suspended FTP Push Distribution Destinations
 - Click Destination Monitor menu, then click submenu Suspended Destinations.
 - > To **resume a suspended destination**: Click the **Resume** button under **Resume** column (if applicable).
 - The destination is resumed and the Suspended Destinations page list refreshes.
 - > To suspend an active destination or view destination details of an active or suspended destination: Enter Destination Name or Host Name (FTP Node) in text fields under Active Destinations section, then click applicable button (Suspend or View Requests).
 - NOTE: Data in the FtpPush Requests List For this Destination section are not in a "terminal" state.
 - To view suspended destinations details: Click the Host Name link on the Suspended Destination Monitor.
 - The list of failed destination requests displays in the FtpPush Monitor page.
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.

Destination Monitor (cont.)



□ Destination Monitor – Suspended Destinations

❖ Figure: Suspended Destinations Monitor (A) and Ftp Push Monitor-Suspended Configured Destination (B) Pages



Order Manager GUI Archive Data

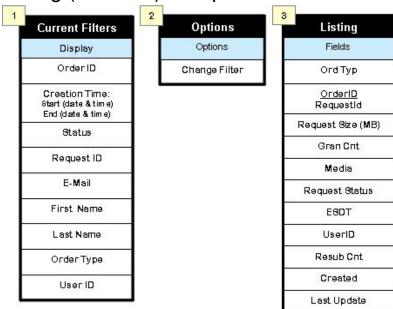


☐ OM GUI – ARCHIVE DATA

- The Operator (whether full-capability or limited capability) is provided with the option of viewing the repository for all historical distributed and processed requests on the OM GUI using filters.
- Archive Data submenus:
 - Historical Distribution Requests [filter].
 - Historical Processing Requests [filter].

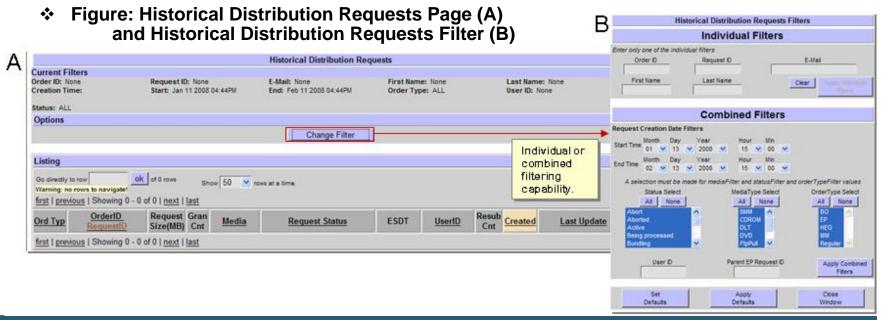


- ☐ Archive Data Historical Distribution Requests Filter
 - Provides a tool to view, by filtering the repository of archived distributed requests information on the OM GUI.
 - Historical Distribution Requests Page has three working parts:
 - 1 Current Filter (Frame 1) pre-defined filter criteria.
 - 2 Options (Frame 2) features to change an individual or combined filter.
 - 3 Listing (Frame 3) requested distribution filtered output.





- □ Archive Data Historical Distribution Requests Filter
 - Procedure: Viewing Historical Distribution Requests
 - > Click Archive Data menu, then click submenu Historical Distribution Requests [filter].
 - > Display data in a specific sort order: Click a specified <u>underscored</u> **column header**.
 - Display more detailed data concerning a particular order or request: Click the <u>Order<ID></u> or <u>Request <ID></u> under the identifying column header.
 - Click the navigation Previous Page (◄) button and return to the Historical Distribution Requests [filter] page.

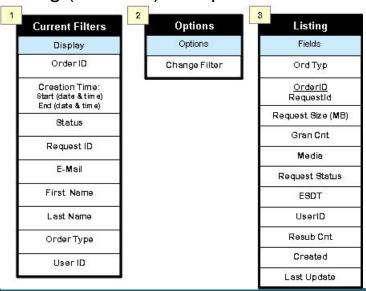




- Archive Data Historical Distribution Requests Filter
 - Procedure: Viewing Historical Distribution Requests (cont.)
 - To apply a filter to the Historical Distribution Requests listing, perform the following:
 - > Click the **Change Filter** button, in the **Options** section of the page.
 - The Historical Distribution Requests Filters window displays.
 - Define filter criteria: Enter search data for any one field of the Individual Filter, then select multiple options for one or more fields of the Combined Filter. Click the Apply Combined Filter (or Apply Individual Filter) button to apply the filter criteria and view the filtered results.
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.



- □ Archive Data Historical Processing Requests Filter
 - Provides a tool to identify and filter archived external processing requests, by external subsetting processor on the OM GUI. Specific external processing services or HEG requests can be filtered.
 - Historical Processing Requests Page has three working parts:
 - 1 Current Filter (Frame 1) pre-defined filter criteria.
 - 2 Options (Frame 2) features to change an individual or combined filter.
 - 3 Listing (Frame 3) requested distribution filtered output.





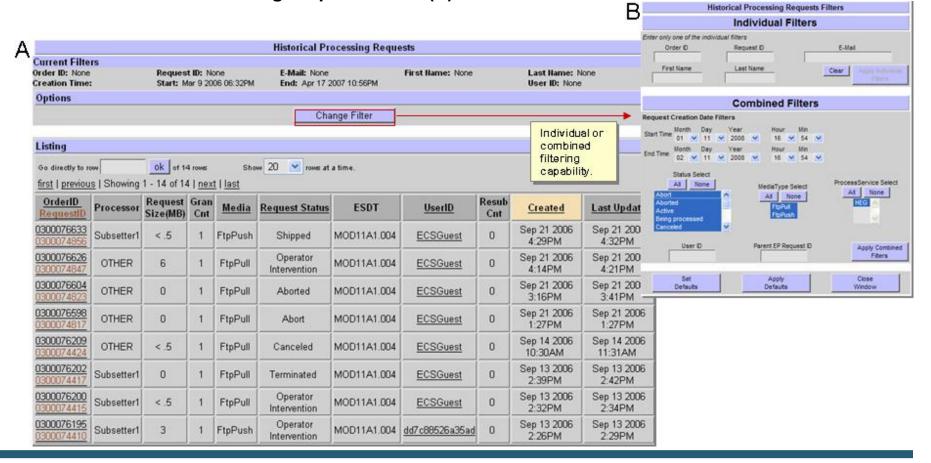
□ Archive Data – Historical Processing Requests Filter

- Procedure: Viewing Historical Processing Requests
 - Click Archive Data menu, then submenu Historical Processing Requests [filter].
 - > Display data in a **specific sort** order: Click a specified <u>underscored</u> **column header**.
 - Display more detailed data concerning a particular order or request: Click the <u>Order<ID></u> or <u>Request <ID></u> under the identifying column header.
 - Click the navigation Previous Page (◄) button, to return to the Historical Processing Requests [filter] page.
 - > To apply a filter to the Historical Processing Requests listing, perform the following:
 - > Click the **Change Filter** button, in the **Options** section of the page.
 - The Historical Processing Requests Filters window displays.
 - Define filter criteria: Enter search data for any one field of the Individual Filter, then select multiple options for one or more fields of the Combined Filter. Click Apply Combined Filter (or Apply Individual Filter) button to apply filter criteria and view the filtered results.
 - Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.



□ Archive Data – Historical Processing Requests Filter

❖ Figure: Historical Processing Requests Page (A) and Historical Processing Requests Filter (B)



Order Manager GUI OM Status Pages



☐ OM GU – OM STATUS PAGES

- The Operator (full or limited capability) is provided summary information on current requests processing states, with the option of invoking queries to view the statuses on the on the OM Status Pages. The status pages parameters are modifiable using the OM Configuration Server/Database submenu options.
- **[NOTE:** Use the Server/Database Configuration menu to set database and server parameters to "fine tune" the Order Manager Server and the database. These are general parameters that affect the entire system, but no particular media types.]
- OM Status Pages submenus:
 - OM Queue Status.
 - HEG Order Status.
 - Staging Status:
 - Media Type.
 - FTP Push Destination.
 - SCP Destination.
 - Pending HEG Granules.
 - DPL File System Status.



☐ OM Status Pages – OM Queue Status

- Full-capability Operator monitors and modifies the current status of request queues for all media, including for OMS, e-mail, staging and HEG request queues.
- The limited-capability Operator can only monitor activities of the queue status page, but cannot change status of queues.
- The OM Queue Status page displays (toggles) in both a graphical Textonly version (for visually impaired) or a plain-formatted Normal version.
- Both Operators (FC and LC) can determine the status (up or down) of the Order Manager Server:
 - UP (green): OM Server is currently operation.
 - DOWN (red): OM Server is not currently operating.
- [NOTE: The status of the OM Server is determined by a program called "Sweeper," which makes an attempt to connect with the OM Server. If a connection cannot be made, it is assumed that the OM Server is down. If Sweeper was not installed correctly, either the error screen is displayed with a Sweeper error message or the Sweeper error message is displayed right on the OM Queue Status page itself. This does not necessarily mean that the OM Server is down.]



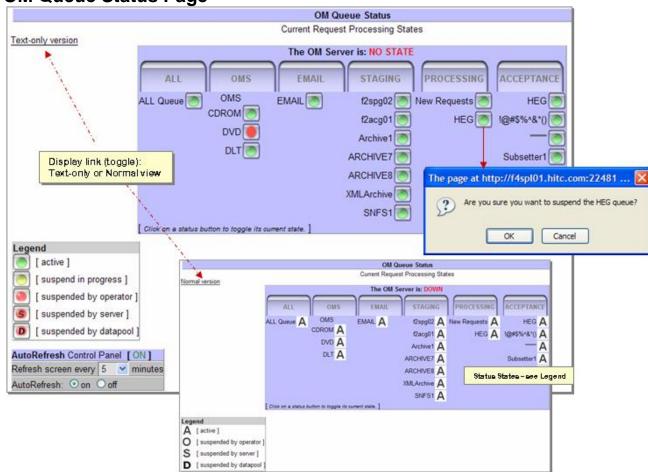
☐ OM Status Pages – OM Queue Status

- Procedure: Viewing/Modifying OM Queue Status
 - > Click OM Status Pages menu, then click submenu OM Queue Status.
 - > Toggle a different version of page: Click the **Text-only version** link in upper-right of page.
 - Observe the information displayed under Current Request Processing States:
 - Green (no letter or A) the queue is active (or resumed by either Operator or Server (automatic) intervention).
 - ✓ Red (no letter or O) the queue was manually suspended by Operator or if yellow (○), that
 ✓ the queue is suspend in progress.
 - Red (S) the queue was automatically suspended by OM Server. This is a non-Operator controlled event.
 - Red (D) indicates that the queue has been suspended by Datapool.
 - > To toggle the queue state: Click on the **queue status indicator/button**, then click **OK** button to confirm the dialog prompt, "Are you sure you want to <state> the <queue type> queue?.
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.



☐ OM Status Pages – OM Queue Status

❖ Figure: OM Queue Status Page





☐ OM Status Pages – HEG Order Status

- The HEG Order Status page allows the full-capability Operator to monitor the number of HEG requests and data volume currently in HEG processing. HEG Order Status page is arranged in as follows:
 - Total HEG Requests Queued.
 - Total HEG Granules Queued.
 - Total Input Data (MB).
- Procedure: Viewing HEG Order Status
 - Click OM Status Pages menu, then click submenu HEG Order Status to display its page.
 - **❖** Figure: HEG Order Status Page (Read-Only)

HEG Order Status			
Total HEG Requests Queued	Total HEG Granules Queued	Total Input Data (MB)	
0	0	0.000	

> Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.



☐ OM Status Pages – Staging Status

- Full-capability Operator can monitor the number of granules and data volume currently in staging states.
- Staging Status pages displays status in ALL or three ways:
 - 1 Media Type (Frames A).
 - 2 FTP Push Destination (Frames B).
 - 3 SCP Destination (Frames C).
- The granules staging information (Figure 15.9-3 Staging Status Pages and Table (Fields) is arranged in four categories:
 - 1 Granules Waiting for Staging.
 - 2 Granules In Staging.
 - 3 Granules that have been **Staged and NOT Shipped**.
 - 4 Granules that have been **Staged, Shipped and In DPL**.
- The DHWM (Data High Watermark) is the maximum volume of data in staging or already staged but not yet shipped. If the data volume and number of requests is above the DHWM, it is assumed the media devices have plenty of work to keep them busy.



☐ OM Status Pages – Staging Status

- The DLWM (Data Low Watermark) is the minimum volume of data that should be in staging or already staged, but not yet shipped. If the data volume is below the DLWM, the media devices may soon become idle.
- DLWM is mainly used for dispatching high-priority work. Therefore, the amount of work kept in staging or staged below the HWM, of each output queue, will achieve a good balance among ftp output connections (or in the case of physical media, their various output devices).

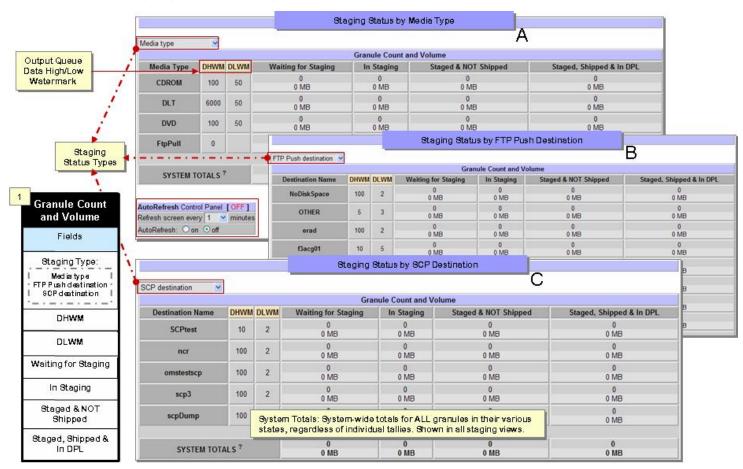
Procedure: Viewing Staging Status

- Click OM Status Pages menu, then click one of three staging statuses: Media Type, FTP Push Destination or SCP Destination. To view another staging status page, select staging type from the list box on the current page.
- Observe the information displayed under Granule Count and Volume section:
 - Staging Status page display information columns, except data is generated as media or destination.
 - The System Totals the manually suspended queue by Operator (or if yellow, the suspended queue is in progress).
 - AutoRefresh if ON, the Staging Status by <staging type> page refreshes automatically, as often as specified in the Refresh screen every <number> minutes.
- > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.



☐ OM Status Pages – Staging Status

❖ Figure: Staging Status Pages and its Table (Fields)





☐ OM Status Pages – Pending HEG Granules

 The Pending HEG Granules page allows the full or limited capability Operator to monitor pending HEG granules.

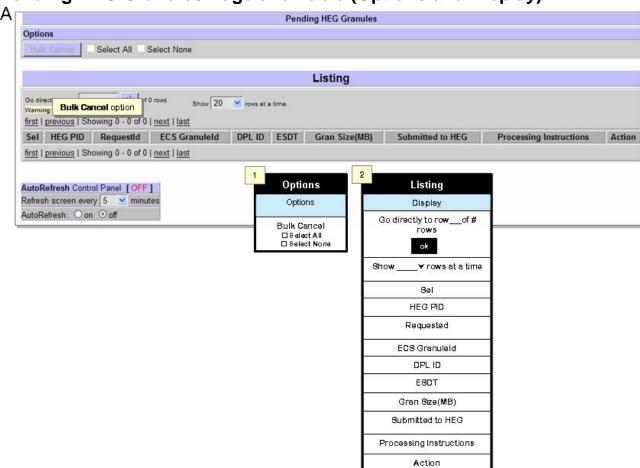
Procedure: Viewing Pending HEG Granules

- > Click **OM Status Pages** menu, then click submenu **Pending HEG Granules** to display its page.
- > Click a specific **Request ID** under Listing, to **view detailed data** concerning that request.
- To view processing instructions: Click the View... link in the column. Data displays in a separate Processing Instructions window. View the information in window, then click the Close Window button to exit window.
- > To cancel pending HEG granules: Under Options, select **Select All** (or **Sel**) check box of the specific pending HEG granules, then click **Bulk Cancel** button to fail granules.
- > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.



□ OM Status Pages – Pending HEG Granules

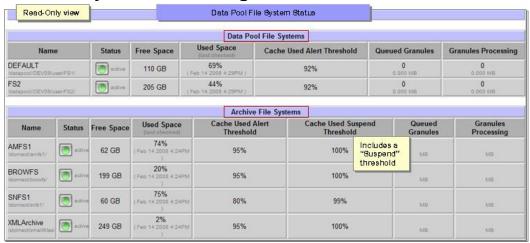
❖ Figure: Pending HEG Granules Page and Table (Options and Display)





☐ OM Status Pages – DPL File System Status

- The Operator (full or limited capability) to view-only ongoing activities of the DPL File System Status in two categories:
 - 1 Data Pool File Systems.
 - 2 Archive File Systems.
- Procedure: Viewing Data Pool File System Status
 - Click OM Status Pages menu, then click submenu DPL File System Status to display its page.
 - ❖ Figure: DPL File System Status Page



> Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.

Order Manager GUI OM Configuration



□ OM GUI – OM CONFIGURATION

- The Operator (FC) is allow to configure aging rules for each priority level

 Aging Parameter; to fine tune database and events to set database and server parameters, of which affects the entire system except partial media Server/Database Configuration; and to set and adjust media types attributes Media Configuration.
- The Operator (LC) can view the values assigned to OM Configuration Parameters, but is not allowed to change any parameter values.
- OM Configuration submenus:
 - Aging Parameters.
 - Server/Database:
 - [All] [queue], [cleanup], [email], [media], [staging], [partition], [misc.], [HEG].
 - Media
 - Media Creation.
 - ODL Metadata Users
 - External Processing
 - FtpPush/SCP Policy



- □ OM Configuration Aging Parameters
 - Aging parameters affect how distribution requests are aged over time.
 The Operator (FC) has the option to configure aging parameters (rules) for each priority level using the Aging Parameters Configuration page.
 - There are three types of aging parameters, however only two are configurable for each ECS Priority Level (i.e., XPRESS, VHIGH, HIGH, NORMAL or LOW):
 - 1 **Age Step** is the aging rate (0-255, including decimal fractions) by which the requests effective priority increases at hourly intervals, but not to exceed the "Maximum Priority". If the parameter is set to zero, waiting requests priority never increases. For example, if the Age Step = 5.5 with an initial priority = 100 waits/10 hours to be pushed, then the request's priority increases by 5.5 hourly until delivery:

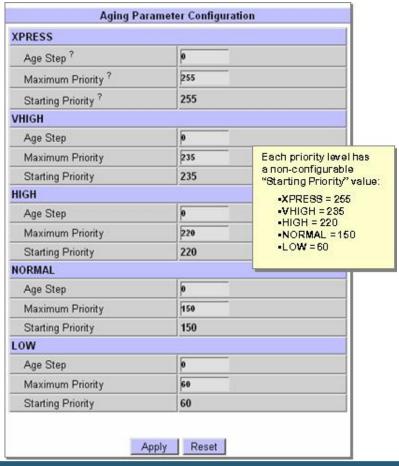
```
Hour 0:priority = 10
Hour 1:priority = 105.5
Hour 2:priority = 111
:
Hour 10:priority = 155.
```

- 2 **Maximum Priority** is a request's maximum priority attained in aging process.
- 3 **Starting Priority** is a non-configurable arbitrary value representing the priority.



☐ OM Configuration – Aging Parameters

- Procedure: Checking/Modifying Assigned Values of Aging Parameters
 - Click OM Configuration menu, then submenu
 Aging Parameters to display the Aging
 Parameters Configuration page.
 - ❖ Figure: Aging Parameters Page
 - To modify (as authorized) aging parameter value(s): type new value(s) in relevant parameter(s) text entry box(es), then click Apply button (or Reset button to clear new value(s) and retain original value(s).
 - Return to the Order Manager Home page, on left-pane of OM GUI, click the HOME link.





- □ OM Configuration Server/Database (Parameters)
 - The OMS Server and Database Configuration page provides the full-capability Operator (limited-capability Operator has limited options) with options to check and modify OMS server or database parameters values. These parameters affects the functionality of the OM server and database.
 - Parameters are dynamically loaded from the OMS database into the OM GUI configuration pages. If a configuration parameter is deleted from the database, it is no longer displayed on the OM GUI - parameters displayed on the OM GUI are variable.
 - OMS Server and Database Configuration Parameters page has four displays:
 - 1 Parameter.
 - 2 Description.
 - 3 Units.
 - 4 Value.



□ OM Configuration – Server/Database (Parameters)

❖ Figure: OMS Server and Database Configuration Parameters Types and Names

Parameters		
Туре	Name	
queue	Num Of Allowed Email Submissions	
queue	Child Process Time Limit	
cleanup	Delete Complete Interventions After	
deanup	Delete Complete Actions After	
partition	Max Request Granules	
partition	Max Subset Granules	
partition	Delay Partition	
misc.	Max Action Retries	
misc.	Idle Sleep Time	
misc.	Action Retry Wait	
queue	Num of Allowed Validations	
misc.	Action Check Interval	
misc.	Cleanup Check Interval	
misc.	Suspend Check Interval	
queue	Max Concurrent Requests Processed	
email	Notify User for Partition Request	

Parameters (cont)		
Туре	Name	
staging	Global Staging Status	
staging	Min Moderate Request	
staging	Min Expensive Request	
staging	Max Cheap Requests	
staging	Max Moderate Requests	
staging	Max Expensive Requests	
misc.	Max Failure Archive	
email	Global Configured Email	
deanup	Max Orphan Req Age	
deanup	Cleanup Orphan Req Period	
email	Forward Dn Email	
cleanup	Unsuccess Req Ret Time	
HEG	Max Num of Concurrent HEG Process	
HEG	Max Num of Concur HEG Proc Per Req	
HEG	HEG Process Retry Interval	
cleanup	Cleanup Delay Interval	

Parameters (cont)		
Туре	Name	
media	Due Date for Media Request	
email	Global Configured Operator Actions Email	
media	Qc Timeout	
media	Production Timeout	
media	Media Prep Timeout	
media	Rimage Order Pull Time	
misc.	Max Order History Days	
media	Luminex Timeout	
media	Media Device Check Interval	
staging	Staging Action Retries	
staging	Staging Action Retry Interval	
staging	Esstate Interval	
staging	Stornext Timeout	

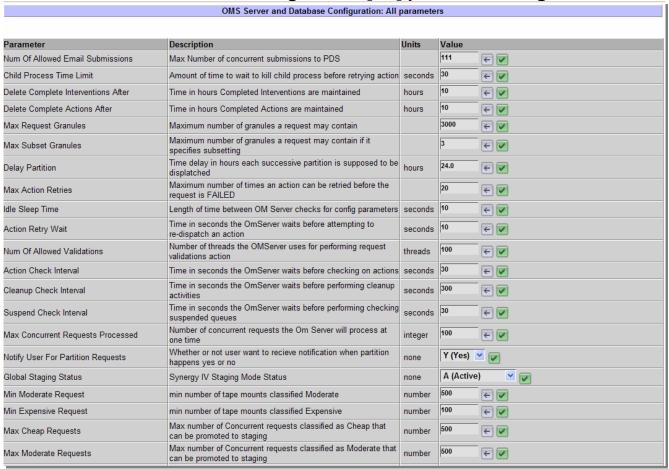


- □ OM Configuration Server/Database (Parameters)
 - Procedure: Checking/Modifying Assigned Values of OMS Server and Database Parameters
 - Click **OM Configuration** menu, then submenu [**All**] under the Server/Database header to display the OMS Server and Database Configuration: All parameters page. **NOTE:** This page displays all categories of parameters listed on the under the Server/Database submenu:
 - [All], [queue parms], [cleanup parms], [email parms], [media parms], [staging parms], [partition parms], [misc. parms], and [HEG parms].
 - To modified (as authorized) server or database parameter value(s): Type the **new value(s)** in the text entry box(es) for the relevant parameter(s), noting that the new value cannot be 0. Then click the **Apply** button (or the **Reset** button to retain the original value).
 - The OMS Server and Database Configuration page refreshes and displays new value(s).
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.



□ OM Configuration – Server/Database (Parameters)

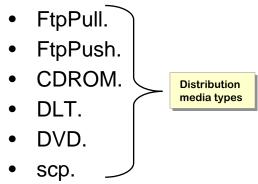
❖ Figure: OMS Server and Database Configuration [All] parameters Page





☐ OM Configuration – Media

- The Media Configuration page provides the full-capability Operator checking and modifying media parameter values functions.
- Media parameters, specific to distribution medium type, affects the limit checking against standard media capacity and the partitioning of requests.
- The Media Configuration page has two display parts:
 - 1 Parameter Name label or title of parameter for each media type:

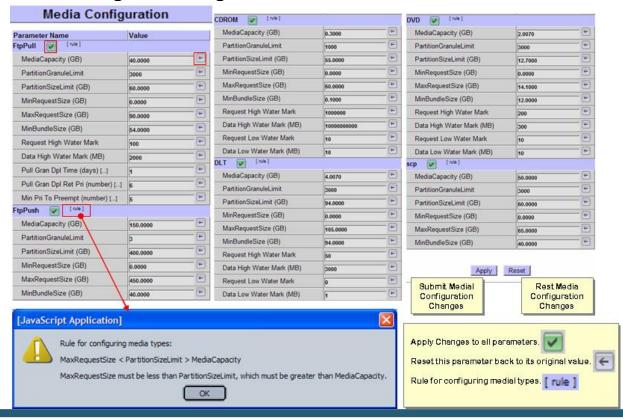


2 – Value – parameter size or limit.



☐ OM Configuration – Media

- Procedure: Checking/Modifying Assigned Values of Media Parameters
 - > Click **OM Configuration** menu, then submenu **Media** to display the **Media Configuration** page.
 - **❖ Figure: Media Configuration Page**





☐ OM Configuration – Media

- Procedure: Checking/Modifying Assigned Values of Media Parameters (cont.)
 - > Observe information on the Media Configuration page, specifically the parameter types:
 - **MediaCapacity (GB)** initially set to the maximum capacity (in GB) for the type of media, but should adjusted later to a lower or higher value, depending on data compression usage.
 - PartitionGranuleLimit the maximum number of granules that may be partitioned for the type of medium.
 - PartitionSizeLimit (GB) the size (in GB) at which point partitioning of a request can occur.
 - MinRequestSize (GB) the minimum number of gigabytes that can be requested for the type of medium.
 - MaxRequestSize (GB) the maximum total number (GB) that can be requested for that type of medium, regardless of whether or not it can be partitioned.
 - MinBundleSize (GB) the minimum number of gigabytes in a bundle for the type of media.
 - Request High Water Mark the RHWM is the desired maximum number of requests that may be in the Staging state, or that have completed Staging but are not yet in a terminal state (e.g., Shipped).
 - Data High Water Mark (MB) the DHWM is the maximum volume of data in staging or already staged but not yet shipped. If the data volume and number of requests is above the DHWM, it is assumed the media devices have plenty of work to keep them busy.



☐ OM Configuration – Media

- Procedure: Checking/Modifying Assigned Values of Media Parameters (cont.)
 - Data High Water Mark (MB) the DHWM is the maximum volume of data in staging or already staged but not yet shipped. If the data volume and number of requests is above the DHWM, it is assumed the media devices have plenty of work to keep them busy.
 - Request Low Water Mark the RLWM is the desired minimum number of requests that may be in the Staging state or that completed staging, but are not in a terminal state (e.g., Shipped).
 - **Data Low Water Mark (MB)** the DLWM is the minimum volume (in MB) of data that should be in staging or already staged but not yet shipped. If the data volume is below the DLWM, the media devices may soon become idle.
 - **Pull Gran Dpl Time (days)** [...] the number of days a granule for an FtpPull request would normally remain in the Data Pool.
 - Pull Gran Dpl Ret Pri (number) [...] the normal retention priority for a granule for an FtpPull request.
 - Min Pri To Preempt (number) [...] applies to granules put in the Data Pool for an FtpPull request.
 - > To change the media parameter value(s): Type **new value(s)** in the text entry box(es) for the relevant parameter(s), then click the **Apply** button to submit (or the **Reset** button to retain the original values).
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.



☐ OM Configuration – Media Creation

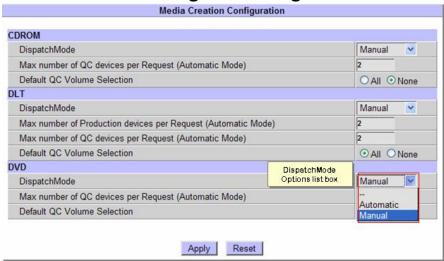
- The Media Creation Configuration page provides the full-capability Operator with a means of checking and modifying media creation parameter values.
- Media creation parameters are specific to each kind of distribution medium and affect whether or not media orders are dispatched automatically.
- The Media Creation Configuration Page has two columns of information for each type of distribution media:
 - 1 Parameter:
 - DispatchMode (Manual or Automatic Mode).
 - Max number of QC devices per Request (Automatic Mode).
 - Max number of Production devices per Request (Automatic Mode).
 - Default QC Volume Selection (All or None).

2 - Current value.



□ OM Configuration – Media Creation

- Procedure: Checking/Modifying Assigned Values of Media Creation Parameters
 - Click OM Configuration menu, then submenu Media Creation to display the Media Creation Configuration page.
 - ❖ Figure: Media Creation Configuration Page.



- > To modify the media creation parameter value(s): Highlight and delete **current value**, then enter **new value** in textbox. Click **Apply** to change configuration (or **Reset** to keep original value(s).
- > Return to the **Order Manager Home** page: on left-pane of OM GUI click the **HOME** link.



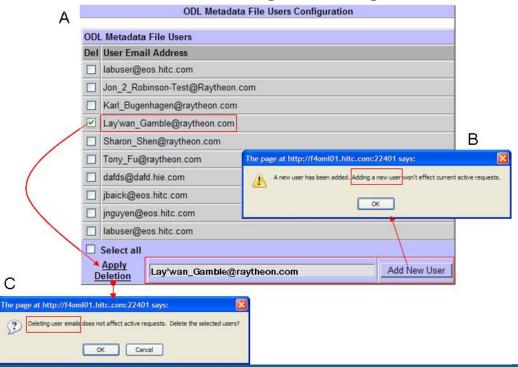
☐ OM Configuration — ODL Metadata Users

- The ODL Metadata Files Users Configuration page allows the fullcapability Operator to configure a list of Email addresses that signifies users that need to receive metadata in ODL.met file format.
- Limited-capability Operator can only view Metadata File Users configurations.
- The metadata will be distributed whenever the email address contains a Distribution Notice.



☐ OM Configuration — ODL Metadata Users

- Procedure: Adding/Deleting User Email Address to/from the ODL Metadata File
 - Click OM Configuration menu, then submenu ODL metadata Users to display the ODL Metadata File Users Configuration page.
 - ❖ Figure: ODL Metadata File Users Configuration Page.





☐ OM Configuration – ODL Metadata Users

- Procedure: Adding/Deleting User Email Address to/from the ODL Metadata File (cont.)
 - To Add User Email Address(es) to the ODL Metadata File Users Configuration: enter the new User's email address in the textbox (at page bottom), the click the Add New User button. The prompt indicating "A new user has been added...." appears, click the OK button.
 - To Delete User Email Address(es) from the ODL Metadata File Users Configuration: Click one or more Del checkboxes (or Select all) next to the User(s) to be deleted, then click the Apply Deletion link. The prompt indicating, "...Delete the selected users?" appears, click the OK button (or Cancel to discard changes)
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI click the **HOME** link.



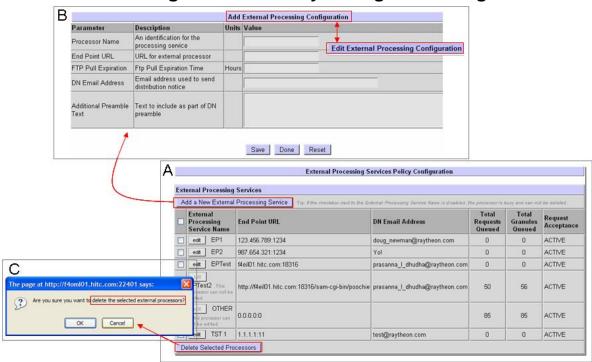
☐ OM Configuration – External Processing

- The External Processing Configuration page allows the full-capability Operator to define and configure the parameters of an external processing service as follows:
 - View the external processing services parameters.
 - Delete external processing service with no pending requests.
 - Add new external processing service.
 - Edit existing processing service configuration.
- The full-capability Operator is limited view-only External Processing Configurations.
- External Processing Services parameters descriptive listing:
 - External Processor Service Name is a unique name for the service.
 - End Point URL is the host URL address configured in the ECS registry.
 - DN Email Address is the DN email address us by the external processing service.
 - Total Requests Queued is the total number of queued requests.
 - Total Granules Queued is the total number of queued granules.
 - Request Acceptance the acceptance of the request.



□ OM Configuration – External Processing

- Procedure: Checking/Modifying External Processing Services Configurations
 - Click OM Configuration menu, then submenu External Processing to display the External Processing Services Policy Configuration page.
 - ❖ Figure: External Processing Services Policy Configuration Page.





☐ OM Configuration – External Processing

- Procedure: Checking/Modifying External Processing Services Configurations (cont.)
 - > To Add a New External Processing Service: Select the **Add a New External Processing**Service button (or if editing, the **edit** button to the associated processing service), click **Save** to submit the input, then click **Done** to return to the previous page.
 - > To Delete an External Processing Service: Select the **checkbox(es)** of the External Processing Service, click the **Delete Selected Processors** button (at bottom of page), then click the **OK** button to confirm deletion (or **Cancel** to discard the action).
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.



- ☐ OM Configuration FtpPush/SCP Policy
 - Provides the full-capability Operator the ability to define, configure and fine-tune parameter values of FtpPush/SCP destinations.
 - Configuration parameters on the FtpPush/SCP Policy Configuration Page has three working parts:
 - 1 Global Settings for All Destinations are parameters that apply to all destinations (both frequently used and non-configured), regardless of their individual settings.
 - 2 Non-Configured Destinations are FtpPush destinations not specifically defined as Frequently Used Destinations, but uses the parameter values in the Settings for Non-Configured Destinations area.
 - 3 **Frequently Used Destinations** are FtpPush destinations that are non-configured.
 - Figure: FtpPush/SCP Policy Destination Table (Fields)

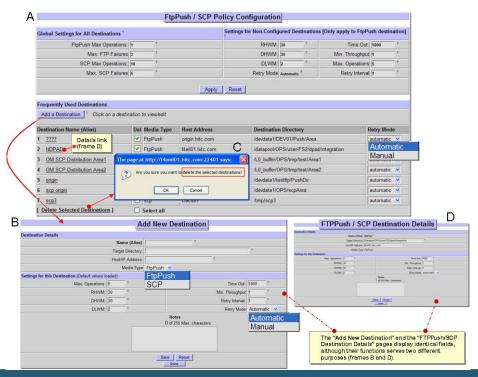


Frequently Used Destinations Fields Destination Name (Alias) Del Media Type: □ FtpPush DSCP Host Address Destination Directory Retry Mode Options Add a Destination Delete Selected Destinations Select all (Del)



☐ OM Configuration — FtpPush/SCP Policy

- Procedure: Viewing/Modifying FtpPush/SCP Policy Configuration
 - Click OM Configuration menu, then submenu FtpPush/SCP Policy to display the FtpPush/SCP Policy Configuration page.
 - ❖ Figure: FtpPush/SCP Policy Configuration Page (A), Add Destination (B), Delete Destination (C) and Destination Details (D)





☐ OM Configuration — FtpPush/SCP Policy

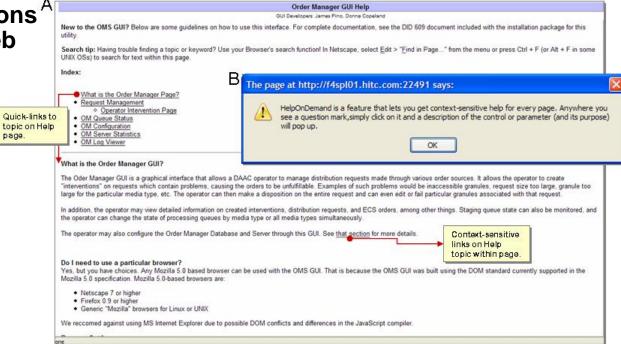
- Procedure: Viewing/Modifying FtpPush/SCP Policy Configuration (cont.)
 - To view details of a destination, click the <u>underscored</u> **Destination Name (Alias)** and the **FTPPush/SCP Destination Details** page (Figure D) displays. View **detailed information** on page and click the **Done** button to close without saving any possible changes.
 - ▶ To Delete (remove) destination(s) from the Frequently Used Destinations sections: Click the Del checkbox of corresponding destination(s), then click the Delete Selected Destinations link (at bottom of section). At the confirmation prompt dialog box (Figure C), click OK to confirm deletion(s) and move the destination(s) to the non-configured group (and erase its parameter values).
 - > To Add a new destination to the Frequently Used Destinations sections: Click the Add New Destination button to display the Add New Destination window (Figure B), enter values/data to fields/parameters, then click the Save button to submit and to refresh the FTP Push/SCP Policy Configuration page (Figure A).
 - > Return to the **Order Manager Home** page: on left-pane of OM GUI, click the **HOME** link.

Order Manager GUI Help



□ OM GUI – HELP

- There are two Help submenu options:
 - About HelpOnDemand... which features context-sensitive help for each page, especially for non-descriptive controls or parameters.
 - Help which features text on various OM GUI related topics.
 - ❖ Figure: Help (A) and HelpOnDemand (B)
- Active search functions Ausing the current web browser is also available on pages within the GUI.



Order Manager GUI Physical Media Distribution



☐ OM GUI – PHYSICAL MEDIA DISTRIBUTION (PMD)

- Allows the Operator to perform media distribution of OM GUI requests.
 - Error handling is performed the same way as interventions for distribution requests are handled.

Physical Media Distribution submenus:

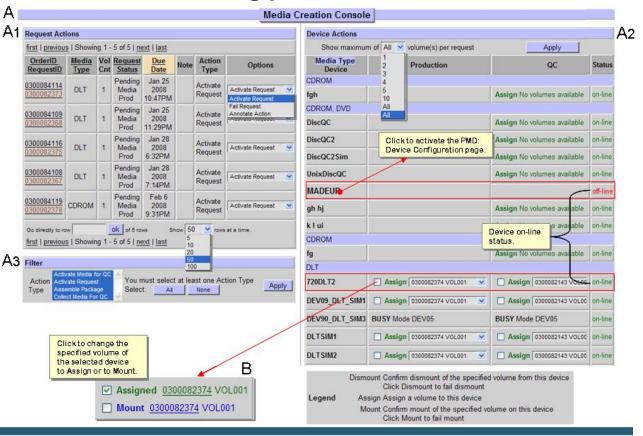
- Media Creation Console.
- Device Configuration.
- Open Interventions.
- Printer Configuration.
- PM Configuration.
- Reports.
- ESDT Configuration.

Physical Media Distribution (cont.)



□ PMD – Media Creation Console

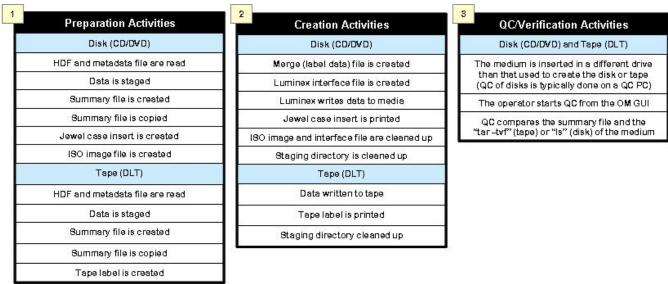
- One interactive console handles various types of media creation actions.
- Media Creation Console has three working parts:
 - 1 Request Actions:OrderIDRequest ID
 - Media TypeVolume Count
 - Request Status
 - Due Date
 - Note
 - Action Type
 - Options
 - 2 Device Actions
 - Media Type Device
 - Production
 - QC
 - Status
 - 3 Filter
 - Action Type



Physical Media Distribution (cont.)



- □ PMD Media Creation Console
 - Manually dispatched PD media must be activated using the console.
 - OMS production software (EcOmPdModule) runs twice during media production:
 - 1 for Media Preparation.
 - 2 for Media Creation.
 - Additional activities occur for disk and tape preparation and creation as displayed in table:

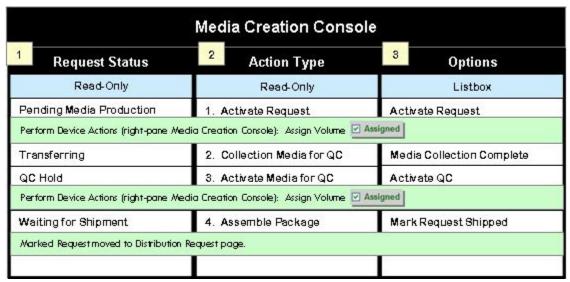


Physical Media Distribution (cont.)



□ PMD – Media Creation Console

- Media creation has four basic actions (process order):
 - 1 Activate Request
 - 2 Collection Media for QC
 - 3 Activate Media for QC
 - 4 Assemble Package
 - ❖ Figure: Media Creation Console basic process display by column: Request Status (1), Action Type (2), Options (3)



* NOTE: Additional actions (options) are available, but will not be covered in these procedures.

Physical Media Distribution (cont.)



□ PMD - Media Creation Console

- Procedure: Using the PMD Media Creation Console
 - Click Physical Media Distribution, then submenu Media Creation Actions to display the Media Creation Console page. Use the console to process a request using four basic actions:
 - 1st Activate Request: Using the Filter (A3) to filter all options labeled Activate Request. (If none listed, change Option on a DLT media type). Under Options, select Activate Request from list. The Request for RequestID <number> (media_type) prompts, click Activate Request to move request to right-pane Device Actions for action. Locate request associated with a Media Type Device, then click Assign checkbox to assign volume (B) to the device.

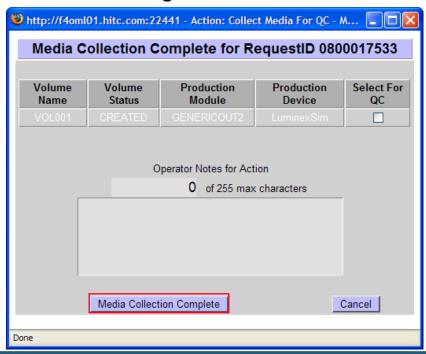


Physical Media Distribution (cont.)



□ PMD - Media Creation Console

- Procedure: Using the PMD Media Creation Console (cont.)
 - Once action completes processing (request moved back to console left-pane Request Actions) its labeled under **Action Type** as **Collection Media for QC**.
 - 2nd Collection Media for QC: Under Options, select Media Collection Complete from list. The Media Collection for RequestID <number> dialog box prompts, click Media Collection Complete to initiate Transferring.

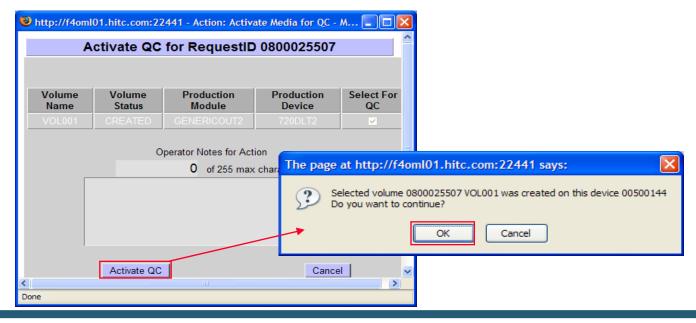


Physical Media Distribution (cont.)



□ PMD – Media Creation Console

- Procedure: Using the PMD Media Creation Console (cont.)
 - Once processing completes, request (moved back to the left-pane Request Actions) is now labeled under Action Type as Activate Media for QC.
 - 3rd Activate Media for QC: Under Options, select Activate QC from list. The Activate QC RequestID <number> dialog box prompts, click Activate QC to move request (and create volume) to right-pane Device Actions for action. Click OK to confirm action at prompt. Then locate request associated with specified Media Type Device, then click Assign checkbox to assign volume to the device and to initiate QC Hold.

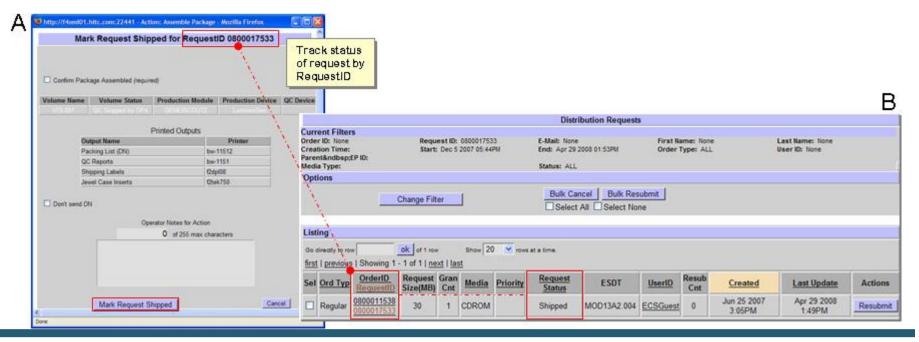


Physical Media Distribution (cont.)



□ PMD – Media Creation Console

- Procedure: Using the PMD Media Creation Console (cont.)
 - Once processing completes, request (moved back to the left-pane Request Actions) is now labeled under Action Type as Assemble Package.
 - 4th Assemble Package: Under Options, select Mark Request Shipped from list. The Mark Request for Shipped for RequestID <number> dialog box (A) prompts, click Mark Request Shipped to initiate Waiting for Shipment. Request status can be monitored/reviewed using the Distribution Requests page (B), tracked by the RequestID <number>.



Physical Media Distribution (cont.)



□ PMD – Device Configuration

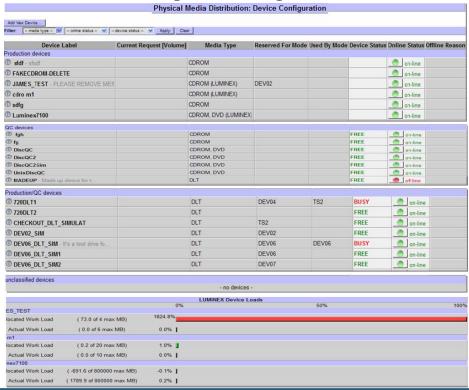
- Displays the configuration of devices used in the Physical Media Creation Console.
- Provides the Operator with a quick visual indicator of the load for each Luminex device.
- Provides job limit parameter data that indicates the current load and maximum number of jobs percentage based on device's configuration.
- Physical Media Device: Device Configuration page displays information in five sections:
 - 1 Production devices.
 - 2 QC devices.
 - 3 Production/QC devices.
 - 4 Unclassified devices.
 - 5 LUMINEX Device Loads:
 - Allocated Work Load
 - Actual Work Load

Physical Media Distribution (cont.)



□ PMD – Device Configuration

- Procedure: Filtering/Modifying PMD Device Configurations
 - Click Physical Media Distribution, then submenu Device configuration to display the Physical Media Distribution: Device Configuration page.
 - ❖ Figure: PMD: Device Configuration Page

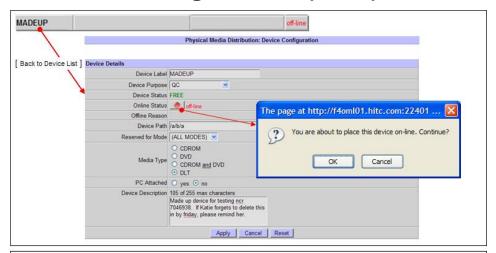


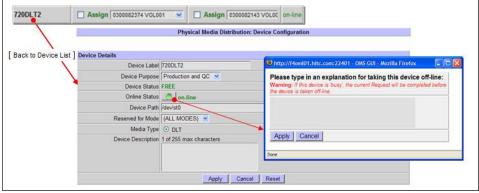
Physical Media Distribution (cont.)



□ PMD – Device Configuration

- Procedure: Filtering/Modifying PMD Device Configurations (cont.)
 - ➤ To change on-line or off-line status of a device: Click the Device Label to display the PMD: Device Configuration Details page.
 - ❖ Figure: PMD: Device Details Page and Status Prompts
 - Then locate and click the Online Status (green or red) status button. At prompt:
 - If taking device off-line: Type justification in textbox, then click the Apply button to change the status and dismiss the prompt.
 - If placing device on-line: Click OK to continue and dismiss the prompt.
 - Click Apply button, at page-bottom to return to the PMD: Device Configuration page.
 - Click Apply button, at page-bottom to return to the PMD: Device Configuration page.



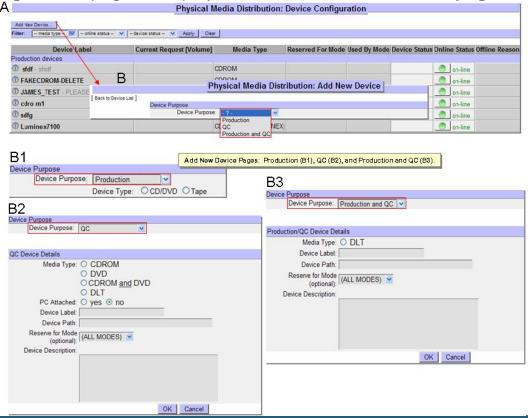


Physical Media Distribution (cont.)



□ PMD – Device Configuration

- Procedure: Filtering/Modifying PMD Device Configurations (cont.)
 - To add a new device: Click the Add New Device... button, at left-top of PMD: Device Configuration page to display the PMD: Add New Device page:



Physical Media Distribution (cont.)



□ PMD – Device Configuration

- Procedure: Filtering/Modifying PMD Device Configurations (cont.)
 - > Click the **Device Purpose** list box to display its options. There are three device purpose types:
 - 1 Production.
 - 2 QC.
 - 3 Production and QC.
 - Click desired Device Purpose from the list box and complete its options and input fields. Then click OK, to add the new device.
 - > Return to the **Order Manager Home** page, on left-pane of OM GUI click the **HOME** link.

Physical Media Distribution (cont.)



□ PMD – Open Intervention

- Operator can view and respond to several Open Physical Media (PM) Interventions:
 - Change any/all volume status (pass or fail)
 - Fail or change any/all granules in a volume
 - Restart media creation
 - Continue media creation with selected volumes.

The Open PM Interventions page has three working parts:

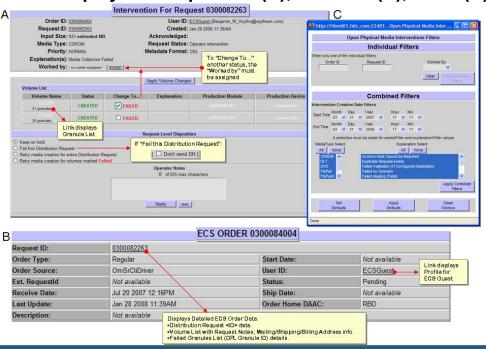
- 1 Current Filters pre-defined filter criteria.
- 2 Options features to change an individual or combined filter and to bulk fail or bulk submit requests.
- 3 Listing captures requested distribution of filtered output.

Physical Media Distribution (cont.)



□ PMD – Open Intervention

- Procedure: Responding to Open PM Interventions
 - Click Physical Media Distribution menu, then submenu Open Interventions to display the Open Physical Media Interventions page.
 - To display details pages for Order ID or Request ID: Under the Listing section, click on the underscored <ID> to display its detailed page:
 - ❖ Figure: Detail displays of Request ID (A), Order ID (B), Filter (C)

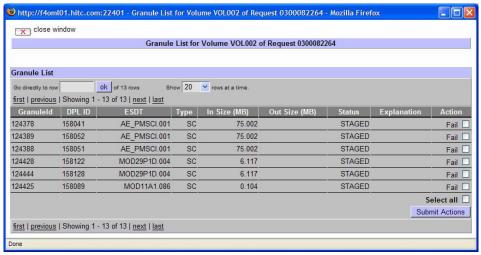


Physical Media Distribution (cont.)



□ PMD – Open Intervention

- Procedure: Responding to Open PM Interventions (cont.)
 - To fail intervention(s): On the Intervention For Request <ID> detail page, under Options section, click either the All (Bulk Fail) checkbox to fail all interventions or the individual (Sel) checkbox(es) associated with specific intervention(s), then click the Bulk Fail button. In the Confirm Bulk Fail Action dialog box, enter Operator Notes and/or Additional e-mail text in textboxes, as appropriate. Select Send email option to notify users whose requests are being failed, then click the Apply "Bulk Fail" button.
 - > To submit intervention(s): On the Intervention For Request <ID> detail page, under Options section, click the All (Bulk Submit) checkbox to fail all interventions or the individual (Sel) checkbox(es) associated with specific intervention(s), then click the Bulk Submit button.
 - To check granules in a volume:
 Click the Volume Name [<number>
 granule...] link under the Request ID
 details page Volume List section. The
 Granule List for Volume Window
 displays. After review, click x-close
 window to close granule window.
 - To free-up a device: On the Intervention For Request <ID> detail page, click [deallocate this device...] link, adjacent to the Current Device entry, then click OK in the confirmation dialog box.
 - Return to the Order Manager Home page, on left-pane of OM GUI click the HOME link.



Physical Media Distribution (cont.)



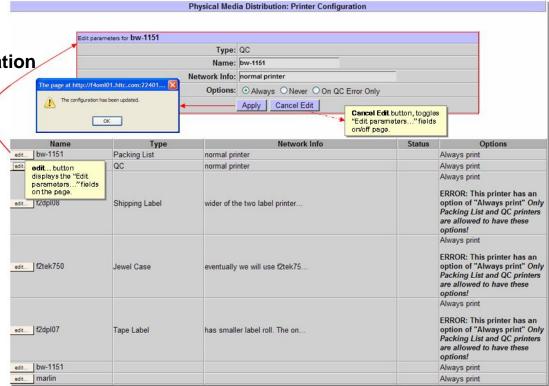
□ PMD – Printer Configuration

- The Printer Configuration page handles the configuration of printers used in physical media distribution.
- Printer configuration features two actions:

- Add printers.

- Edit printer parameters.

❖ Figure: PMD Printer Configuration Page and activity displays



Physical Media Distribution (cont.)



□ PMD – Printer Configuration

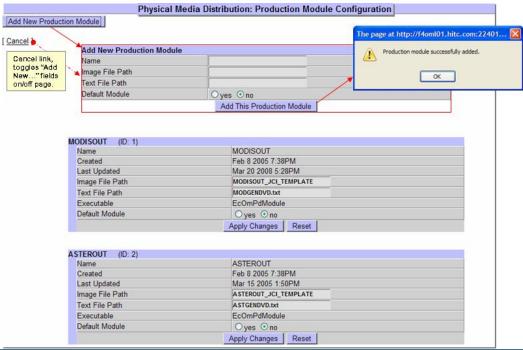
- Procedure: Modifying Existing PMD Printer Configuration
 - Click Physical Media Distribution menu, then submenu Printer Configuration to display the PMD: Printer Configuration page.
 - > To edit parameters values: Click the **edit...** button associated with printer (name). In displayed printer parameters window, **change the following values**:
 - Name = <new_printername>.
 - Network info = <new_network_text>.
 - > Options: select only one.
 - Always, if designated as default module (for packing List and QC printers only).
 - Never, if not default module.
 - On QC Error Only.
 - Click the Apply button to implement changes, then click OK at the update confirmation prompt.
 - > Return to the **Order Manager Home** page, on left-pane of OM GUI click the **HOME** link.

Physical Media Distribution (cont.)



□ PMD – PM Configuration

- The PMD Module Configuration page displays information for all currently configured production modules. The OM GUI handles the configuration of production modules in physical media creation.
- Production modules can be "added" and parameters values "edited".
 - ❖ Figure: PMD Production Module Configuration Page and Add Toggle Fields



OM GUIPhysical Media Distribution (cont.)



□ PMD – PM Configuration

- Procedure: Adding/Modifying PMD Production Module Configuration
 - Click Physical Media Distribution menu, then submenu PM Configuration to display the PMD: Production Module Configuration page.
 - ➤ To edit assigned parameters values for a production module: Type <new_vaules> in corresponding Image File Path and Text File Path textboxes. Change the production module default, as appropriate: yes to set as default (or no as not being the default module). Then click the Apply Changes button to implement edits.
 - > To add a new production module: Click the **Add New Production Module** button, add <appropriate_values> it textboxes. Select <default> option, the click **Add This Production Module** button implement new module. At confirmation prompt, click **OK** to acknowledge.
 - > Return to the Order Manager Home page, on left-pane of OM GUI click the HOME link.

Physical Media Distribution (cont.)



☐ PMD – Reports

- A HTML display using the web browser print menu function.
- Report Summary page has two display types:
 - 1 Device Report summary of device statuses: on-line/off-line and free/busy by media type.
 - 2 Request Summary Report displays a quick summary of the PMD requests (in states) from waiting-for-a-device to waiting-for-shipment.
 - **❖** Figure: PMD Report Summary Page

Physical Media Distribution: Report Summary

Use your browser's print function to print this report (File > Print...)

Device Report					
	off-line devices	on-line devices	Free devices	Busy devices	
CDROM	0	19	10	0	
DLT	1	24	20	5	
DVD	0	15	9	0	

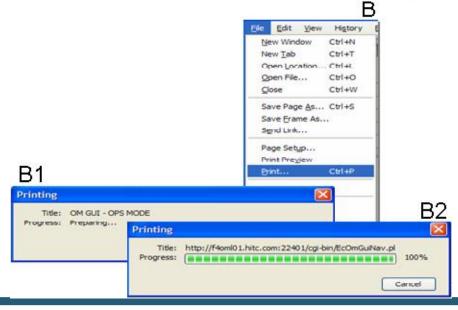
Request Summary Report				
	Requests Waiting for Activation	Pending Volume of Media Production		
CDROM	1	0.245		
DLT	5	57.018		

Physical Media Distribution (cont.)



□ PMD – Reports

- Procedure: Printing PMD Reports
 - Click Physical Media Distribution menu, then submenu Reports to display the PMD: Report Summary page.
 - > To print a PMD Report using the web browser: First, **reload the page** to ensure the most current statistics are captured. Next, select **File, Print (Figure B)** from the menu, then select **printer** (and set printer properties, as needed). Click **OK** to print (Figure B1-B2).
 - > Return to the **Order Manager Home** page, on left-pane of OM GUI click the **HOME** link.
 - ❖ Figure: PMD Report Summary Print Menu (B) and Progress (B1-B2)

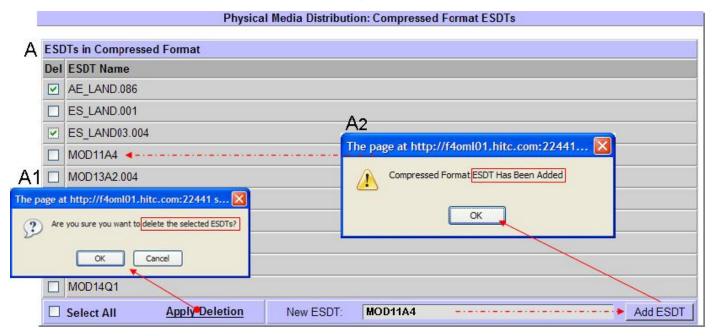


Physical Media Distribution (cont.)



□ PMD – ESDT Configuration

- The full-capability Operator is allowed to add or remove compressed format ESDTs to/from the PMD ESDTs page.
 - ❖ Figure: PMD Compressed Format ESDTs Page



Physical Media Distribution (cont.)



□ PMD – ESDT Configuration

- Procedure: Adding/Deleting Compressed Format ESDTs
 - Click Physical Media Distribution menu, then submenu ESDT Configuration to expand the Physical Media Distribution: Compressed Format ESDTs page.
 - > To add ESDT to the PMD ESDT list: Enter <new_ESDT_name> in New ESDT textbox, at right-bottom of page, then click the Add ESDT button. At prompt, click OK to acknowledge the update. The ESDT list updates.
 - To delete ESDT from the PMD ESDT list: Check one or more ESDTs on the list, click the Apply Deletion link, at left-bottom of page, then at prompt, click OK to acknowledge the deletion. The ESDTs is deleted from list.
 - > Return to the **Order Manager Home** page, on left-pane of OM GUI click the **HOME** link.

Order Manager GUI Logs



□ OM GUI – LOGS

- The OM GUI Log keeps record of every page run and every stored procedure called within those pages.
- The log aid the System Administrator in problem resolution when errors are encountered.
 - EcOMGui.log is the log filename.
 - The log file path is typically in directory [/usr/ecs/MODE/CUSTOM/WWW/OMS/cgi-bin/logs] on the Data Pool Server host [x0dps01] where the OM GUI is installed.

Logs submenu:

OM GUI Log Viewer.

OM GUI Logs (cont.)



□ Logs – OM GUI Log Viewer

- A convenient diagnostic tool that displays all current activity in the OM GUI and allows the Operator the capability to view entries captured (from page runs and stored procedures) in the log file.
- The log file that the log viewer displays is located under the [cgi-bin/logs] directory where the OM GUI is installed:
 - It is not the web server log or the SYSLOG.
 - It is a log [EcOmGui.log] that is specifically generated by and for the OM GUI.

Procedure: Viewing the OM GUI Log

- Click Logs menu, then submenu OM GUI Log Viewer to display its page
- To view the log file: Enter **20** in the **View the last ____line(s) of the log file** textbox, then click the **OK** button to generate a 20 page history.
- **NOTE:** The log viewer's functions similar to that of the UNIX "tail" command the number of lines need to be seen must be specified. Otherwise, if 0 is specified or left blank the entire log file will display.
- Return to the Order Manager Home page: on left-pane of OM GUI, click the HOME link.

OM GUI Logs (cont.)



□ Logs – OM GUI Log Viewer

❖ Figure: OM GUI Log Viewer Page (A) and Log File Display (B)

